

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

May 20, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL: Present: Trustees Barb Andres, Kevin Fitzgerald, Aaron Karow, Bill Kaskin, Ken Perl, President Howard Skinner. Absent: Sharon Bower. Also Present: Administrator Laura Roesslein, Police Chief Katie Hall, Clerk Sabrina Waswo

APPROVAL OF VOUCHERS FOR PAYMENT: *Skinner/Andres motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36111-36151 Expenses – \$177,021.36. Motion carried 6-0.*

PUBLIC COMMENTS & QUESTIONS: None.

OMNIBUS AGENDA

- A. Motion to approve a new Short Term Rental Application for 806 Maple St., Tyler Wiseman
- B. Motion to approve edits to the Community Room Rental Application.
- C. Motion to approve Tamsen DiCarlo as Agent for Lake Elizabeth Sand Bar LLC.
- D. Motion to approve Resolution 2024-5-1 Declaring Certain Personal Property of the Village as Surplus.
- E. Motion to approve Resolution 2024-5-2 Declaring the Salary and Fringe Benefits for the Police Captain Position.
- F. Motion to approve an Event Permit for the American Legion Craft and Vendor Fair on June 15th at Legion Park.

Skinner/Fitzgerald motion to approve Omnibus Agenda as listed. Motion carried 6-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

Discussion and possible action regarding Resolution 2024-5-4 Exercising Referendum Option for EMS services.

The Village is planning to go to referendum in August for EMS service with the Twin Lakes Fire/Rescue Departments. The Board had Ehlers conduct a financial analysis to help prepare taxpayers.

Jon Cameron, senior financial advisor for Ehlers, provided a presentation to the Board. If there is no referendum, under levy limits, the levy amount would increase to \$4,506,342, which is just under an \$80,000 maximum property tax increase. The proposed cost for the EMS service of \$526,436 would bring the maximum allowable level up to \$5,032,778, resulting in an 11.682% increase to the total tax levy.

Assuming no referendum occurs, for home values of \$250,000, property taxes would be \$1,162, which includes \$993 for operating expenditures and \$169 for debt. If the referendum is successful, the total property tax bill for a \$250,000 home would be \$1,298.

Trustee Fitzgerald asked why we are immediately jumping to year 5. Jon replied that the initial costs are starting at a lower dollar amount and estimated to increase by 4% thereafter, but the goal is to provide some breathing room so that you're not forced to hold a referendum every year. It provides added flexibility because if you just say here is our year 1 cost, you are limited to what your increase is based on your net new construction. Then you would be at the end of your rope by year 2 or year 3 and have to go back for another referendum, which may or may not be successful. President Skinner stated that was our plan originally, to have it for a 5-year referendum.

Fitzgerald asked for clarification as to why the question and amounts are built around something that won't happen for 5 more years. Jon replied that part of the issue is the way the question has to be worded to set yourself up for that maximum increase over that 5-year period. The inflexibility in wording is due to the restrictive guidelines of the Department of Revenue, but nothing prevents you from conducting a robust campaign to inform residents about the plan over the next five years.

For every \$100,000, the impact is \$54, which represents just the Twin Lakes portion of the tax.

Trustee Karow clarified that it's really going to start out at \$46 per \$100,000 and then continue to escalate up to \$54 over the 5 years. Jon confirmed this is correct. He said by looking at it over 5 years, you can put yourself in a position to build up to this maximum. The Department of Revenue has reviewed the question and agrees with the way the question is worded.

Skinner/Andres motion to approve Resolution 2024-5-4 Exercising Referendum Option for EMS services. Motion carried 6-0.

Skinner/Fitzgerald motion to approve Resolution 2024-5-3 to Borrow \$220,000 from the Trust Funds of the State of Wisconsin for the purchase of an ambulance. The Village borrows the money and the Rescue Squad pays the Village back. This is a 10-year loan. Motion carried 6-0.

Skinner/Fitzgerald motion to approve a new Short Term Rental Application for Denise Beger/Latitude Property Management, LLC at 524 Bayview Ave. Motion carried 6-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

April 2024 Building Permits: 28; Valuation: \$3,243,364.00; Fees Collected: \$18,219.48.

Discussion and possible action regarding potential code revisions as to setbacks of driveways off of private roads and limiting the inclusion of roof overhangs in impervious area calculations.

Skinner/Anders motion to approve the code revisions. Administrator Roesslein stated the board discussed this at a previous meeting. For driveways on private roads, the board approved to have no 5-foot setback on private roads, compared to public roads where there is a 5-foot setback. For the impervious surface calculations, our village code states that you must include overhangs in those calculations; however, that is not how the village has calculated it in the past. We would like to include overhangs up to 2 feet in the impervious surface calculations. These changes still need to be published and brought back to next month's meeting, but the Attorney and Zoning Administrator wanted to verify that this is also the board's interpretation of the code. Trustee Fitzgerald stated this is how it has always been interpreted. For the impervious surface, if someone has a concrete sidewalk against the building, it's not impervious. Yet, if they have a planting area, it's considered pervious. The only difference is what is above it. The vote is to move forward with the changes and bring them back for final approval at the next board meeting. Motion carried 6-0.

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

Perl/Skinner motion to approve various requests from the Twin Lakes Sailing Club for the 2024 season. Motion carried 6-0.

Discussion regarding the number of Sergeant positions at the Police Department.

Chief Hall stated that we currently have 2 sergeants; years ago, we had 3. She would like to return to having 3 sergeant positions. Recently, we lost 5 officers with a total of 75 years of experience. Now we have 5 officers with less than one year of experience. More supervision would be beneficial for a young department. This proposal does not add a position to the police department; it reallocates within the existing 14 positions. If we

were to add a sergeant's position, they would work 12-hour shifts instead of the current 8-hour shifts, from 6 pm to 6 am for 2 sergeants. The earlier sergeants' shifts would vary. The 12-hour shifts for the 2 night sergeants would increase supervision coverage by 150.8 extra hours. One week would have 72 hours of supervision, and the second week would have 80 hours. The hourly cost would not change, but upfront costs would increase. Working a 12-hour shift, they would have one 8-hour shift every other week to ensure they are at 80 hours. The extra 2.9 hours would cost approximately \$5,566 every 2 weeks. If this were worked right now, it would be at an overtime rate. Making this change would save \$2,783 in the long run. It's not mandatory for them to come in, but many do. Chief Hall believes we would be at the same cost.

Trustee Karow believes it's the Chief's budget to manage, and if she thinks this is the best way to manage it, so be it. He remembers having 3 sergeant positions. The captain position is unionized, whereas sergeants are not. Maybe 5 years ago, we shifted one sergeant to a captain's position.

Trustee Fitzgerald agreed with Karow, especially considering the number of first-year officers. Supervision is crucial right now. President Skinner asked the Chief to put together a proposal for the next board meeting.

Public Comments: Bill Poetker, of 1607 East Lake Shore Drive, stated that it had been brought to his attention that there are two new signs at both of the boat launches proclaiming a speed limit of 55 mph from sunrise to sunset. He mentioned bass boats were out this weekend at 6:30 am, speeding up and down the lake. He requested the signs be corrected to match our brochure, which states 9:00 am.

TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

Discussion and possible action regarding three quotes for sanitary sewer rehabilitation.

Great Lakes is the staff recommendation, the lowest quote, and the company we are currently using for televising. Howard/Andres motion to approve the Great Lakes contract. Motion carried 6-0.

VILLAGE PRESIDENT HOWARD SKINNER

Skinner/Andres motion to approve an Event Permit for A Trew Find Sidewalk Sales on June 16th, July 21st, and August 18th. Cindy Tobin with "A Trew Find" stated that they want to hold sidewalk sales on Saturdays and Sundays during the summer. They will have vendors who sell in their stores set up on the sidewalks. We won't be charging them. The vendors will only sell in front of their own stores. President Skinner stated that they need to supply garbage cans. Motion carried 6-0.

Skinner/Fitzgerald motion to approve a Fireworks Application from MDS LLC Jimmy Ellis for Fireworks on July 13th. This is the third year having this event. There have been no issues. Motion carried 6-0.

Skinner/Andres motion to approve an Event Permit for the Knights of Columbus fundraiser on June 1st.
Skinner/Andres Motion carried 6-0.

ADJOURN – Skinner/Andres motion to adjourn at 7:05 p.m. Motion carried 6-0.

/s/Sabrina Waswo, Village Clerk