

## VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

July 15, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

**CALL TO ORDER AT 6:32 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:** Present: Trustees Kevin Fitzgerald, Bill Kaskin, Ken Perl, President Howard Skinner. Absent: Trustees Barb Andres, Sharon Bower, Aaron Karow. Also Present: Administrator Laura Roesslein, Police Chief Katie Hall, Clerk Sabrina Waswo

**APPROVAL OF VOUCHERS FOR PAYMENT:** *Skinner/Fitzgerald motion to approve the Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36203-36259 Expenses – \$301,244.91. Motion carried 4-0.*

**APPROVAL OF MINUTES:** *Skinner/Fitzgerald motion to approve the June 17, 2024 Regular Board Minutes. Motion carried 4-0.*

**PUBLIC COMMENTS & QUESTIONS:** None.

Bill Poetker – 1607 East Lakeshore Drive, spoke about water level issues and the discrepancy between the spillway and Sunset Beach. Currently we are 6 ½ inches under what the old high water mark would have been for closing. We have one group looking for ordinance change. He will bring it up at the Lake District meeting.

### **PRESIDENT AND TRUSTEE REPORTS**

#### **TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING**

*Skinner/Fitzgerald motion to approve the Alcohol Beverage License application for a “Class B”/Class “B” Liquor & Fermented Malt Beverage License filed by Lake Elizabeth Sandbar and Island Grill LLC DBA Sand Bar & Island Grill, 3101 E Lake Shore Dr., Natalie Barry, Agent. Motion carried 4-0.*

*Skinner/Fitzgerald motion to approve a new Short-Term Rental Application for 423 Upper Horseshoe Drive, Sylwia Foszczynski. Motion carried 4-0.*

#### **TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION**

##### **Discussion and possible action regarding security cameras in Village Parks.**

The Police Department is requesting the board discuss cameras at West Side Park. Ongoing issues persist, with a nearby homeowner regularly emailing about problems. The prior cameras burned through two hotspots. New cameras would require a bigger modem and solar power, costing around \$1,500 plus a monthly internet fee. There was an impression that the cameras were working, and tickets couldn't be issued due to visibility issues. It was confirmed that incidents have been caught on camera but that officers need to be present at the right time. It was suggested that residents might supply internet, but there were cautions about potential expectations from such offers.

The discussion included options for trenching power or using a solar system, with existing power sources in the park noted. The solar power is not the main cost concern; the monthly internet fee is \$43. The camera system and associated costs would come from the parks budget. The idea of accepting private donations was also raised, and it was agreed this would be acceptable as long as there are no strings attached. Solar power would be the cheaper route. Although it is uncertain how much could be raised through donations, an estimate of \$1,000 was mentioned. It was suggested to find out more about the power supply, as it would be a sound investment if there are no strings attached.

**TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS**

June 2024 Building Permits: 46; Fees Collected: \$41,511.38

**TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES**

**Discussion and possible action regarding vacation time for permanent part-time employees.**

Chief Hall stated that we have part-time employees who provide their availability, which could be 8 times a month or not at all. The problem is that when we need the part-time employees, they are not always available. We also have permanent part-time employees who have consistent workdays every week. When they are off, it is completely unpaid. Chief Hall is proposing giving the permanent part-time employees vacation time as an incentive. It was discussed to follow the employee handbook and track hours worked to calculate vacation time. This item will be brought back with a written policy to be included in the employee handbook.

**Discussion and possible action regarding Ordinance changes related to Water Patrol.**

Issues arose with water patrol violations that the police department couldn't enforce because they were not adopted. Chief Hall proposes adopting statutes 30.50 through 30.99, which is pending approval from the attorney. The new adoption would include language for all rules under NR5, which are administrative ordinances. This change is not adding new rules but is intended to make it administratively easier so we don't have to continually update the ordinance.

It was noted that water patrol signs have been temporarily corrected for the speed limit, and new signs are being ordered.

**Discussion regarding School Resource Officer position and COPS grant.**

Randall School approached us about a resource officer. The district administration would like to see this implemented in our village. Randall School Board approved \$50,000 in their budget for the next school year for an SRO. Lakewood School also feels they can fund it. Chief Hall supports having an SRO. Funding for the position would be a 33/33/34 split, where the schools would have officers 60% of the time and the village would have the officer during the summer. Chief Hall applied for a grant of \$125,000. If awarded, this grant would cover the village's share for three years. She will find out in October if we are awarded the grant. The District Administrator will be at the Committee of the Whole on August 5<sup>th</sup> to discuss this further. Fitzgerald would like a long-term agreement since creating an officer position makes it difficult to eliminate that position later. He would like an agreement lasting five years or more. Chief Hall mentioned that she has seen this grant available for several years and believes it will continue.

**TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY**

Skinner/Fitzgerald motion to approve the issuance of annual Waste Deposit Permits. Motion carried 4-0.

Skinner/Fitzgerald motion to approve the purchase of a Confined Space Entry Kit in the amount of \$5,102.49. This device is placed over a manhole and assists in safely lowering a person. A safety grant is available, which can provide \$1,500 in funding. Motion carried 4-0.

**CLOSED SESSION**

Skinner/Fitzgerald motion to go into closed session for the following reasons:

Pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of deliberating the sale price of a portion of 920 Lance Drive.

Roll Call: Trustees Kevin Fitzgerald, Bill Kaskin, Ken Perl, President Skinner. Motion carried 4-0 at 7:05 p.m.

**OPEN SESSION**

Skinner/Fitzgerald motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session. Motion carried 4-0 to go into open session at 7:21 p.m.

**ADJOURN** – Skinner/Fitzgerald motion to adjourn at 7:22 p.m. Motion carried 4-0.

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/s/Sabrina Waswo, Village Clerk