



VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181
Phone (262) 877-2858 Fax (262) 877-4019

VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

Tuesday, September 3, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. PUBLIC COMMENTS AND QUESTIONS
5. PRESIDENT AND TRUSTEE REPORTS
 - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
 1. Presentation by CLA (CliftonLarsonAllen LLP) regarding the 2023 audit findings.
 2. Review of 2025 Budget Timeline.
 3. Update on insurance renewal.
 1. Other?
 - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
 1. Discussion regarding the 2025 Road Project
 2. Discussion regarding two quotes from Asphalt Contractors Inc.
 3. Discussion regarding a requested speed study for Highway O.
 4. Other?
 - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
 1. Other?
 - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
 1. Other?
 - E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES
 1. Discussion regarding a School Resource Officer.
 2. Update on November EMS Referenda.
 3. Other?

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

1. The Village will be hosting an Open House at the Sewer Plant on Thursday, September 12th from 4pm-6pm.
2. Other?

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Discussion regarding an Event Permit for a Lake Elizabeth Manor Golf Cart Parade on September 22nd.
2. Other?

6. ADJOURN

MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.



MEMORANDUM

Date: August 13, 2024
 To: Honorable President and Board of Trustees
 From: Laura Jager, Village Administrator
 Re: 2025 Budget Timeline

The 2025 budget planning process is upon us. To ensure timely delivery of information to the Village Board and the public, I've established a timeline showing key deadlines for budget review. With this plan, we should have a budget approved by the end of November.

- | | |
|---|---|
| Friday, September 20, 2024 | Deadline for each department to meet with Village Administrator regarding 2025 goals |
| Friday, September 27, 2024 | Department 2025 Budget Requests due to Village Administrator |
| Friday, October 18, 2024 | Distribution of Budget document to the Village Board |
| Monday, October 21, 2024
6:30pm | Budget Workshop #1 with presentations by outside entities requesting donations |
| Tuesday, October 29, 2024 | Deliver Public Hearing notice (as revised due to Village Board discussion) to the newspaper |
| Friday, November 1, 2024 | Publication of Public Hearing notice |
| Monday, November 4, 2024
6:30pm | Committee of the Whole – Budget Workshop/Review Session #2 (budget on website) |
| Monday, November 18, 2024
6:30pm | Regular Board Meeting with Public Hearing and Final adoption by the Village Board. |

Please let me know if you have any questions.

5.)B)1.

This is Task Order No. 22,
consisting of 3 pages. (TL 42)

Task Order – Standard Hourly Rates Basis

In accordance with Paragraph 1.01 of the Agreement Between the Village of Twin Lakes (Owner) and Town & Country Engineering, Inc. (Engineer) for Professional Services – Task Order Edition, dated October 22, 2015 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: August 13, 2024
- b. Specific Project (title): 2025 Street Reconstruction
- c. Specific Project (description): See Attachment A

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are described in Attachment A and the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
 - Final Design Phase (Exhibit A, Paragraph A1.03)
 - Bidding or Negotiating Services (Exhibit A, Paragraph A1.04)
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, as attached to the Agreement referred to above, such Article and Exhibit being hereby incorporated by reference, subject to the following: None.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A, as attached to the Agreement referred to above, or elsewhere, the parties shall meet the schedule set forth in Attachment A.

6. Payments to Engineer

- A. Owner shall pay Engineer for Basic Services set forth above, except for services of Engineer’s Resident Project Representative, if any, as follows:
 - 1. An amount equal to the cumulative hours charged to the Project by each class of Engineer’s personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer’s Consultants' charges, if any.
 - 2. Engineer’s Standard Hourly Rates Schedule is shown below.
 - 3. The total compensation for services under this Task Order is estimated not-to-exceed \$45,000.

- B. Compensation for Reimbursable Expenses
 - 1. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth below.

Standard Hourly Rates and Reimbursable Expense Rates Schedule

Standard Hourly Rates and Reimbursable Expense Rates are set forth below. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

Schedule:

Principal	\$160.00 per hour
Senior Project Engineer	\$140.00 per hour
Project Engineer II.....	\$130.00 per hour
Project Engineer I.....	\$125.00 per hour
Staff Engineer II.....	\$110.00 per hour
Staff Engineer I.....	\$100.00 per hour
Senior Engineering Technician.....	\$100.00 per hour
Engineering Technician II	\$90.00 per hour
Engineering Technician I	\$80.00 per hour
Resident Inspector II	\$90.00 per hour
Resident Inspector I	\$80.00 per hour
Grant Writer.....	\$80.00 per hour
Administrative II.....	\$70.00 per hour
Administrative I.....	\$65.00 per hour
Mileage	\$0.70 per mile
Total Station/GPS Survey Equipment	\$25.00 per hour of actual use
Computer used for CADD	\$15.00 per hour of actual use
Plotter	\$15.00 per plan page

7. Terms and Conditions

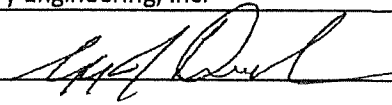
Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is August 13, 2024.

Owner: Village of Twin Lakes

Engineer: Town & Country Engineering, Inc.

By: Laura Jager

By: 

Title: Village Administrator

Title: Vice-President

Date Signed: _____

Date Signed: 8/13/24

Engineer License, Firm's Certificate No. 37471-006
State of: Wisconsin

Address for giving notices:
105 East Main Street

Address for giving notices:
6264 Nesbitt Road

Twin Lakes, WI 53181

Madison, WI 53719

Designated Representative (Paragraph 8.03.A):
Laura Jager

Designated Representative (Paragraph 8.03.A):
Gregory J. Droessler, P.E.

Title: Village Administrator

Title: Project Manager

Phone Number: (262) 877-2858

Phone Number: (608) 273-3350

Facsimile Number: _____

Facsimile Number: _____

E-Mail Address: villageadmin@twinlakeswi.gov

E-Mail Address: gdroessler@tcengineers.net

ATTACHMENT A

MEMORANDUM

Date: August 13, 2024
To: Laura Jager – Village of Twin Lakes
From: Greg Droessler, P.E.
Subject: Village of Twin Lake – 2025 Street Reconstruction

Project Scope and Understanding

The project includes roadway improvements to approximately 11,200 lineal feet (2.1 miles) of local streets within the Village. The project will be funded by local funds from the Village, as well as a small LRIP grant from the Wisconsin DOT for approximately \$20,000 designated for Willow Road. The streets to be resurfaced were identified based on the WISLR ratings for the streets, along with input from the Public Works staff and administration.

The project will include the pulverizing and/or milling and reconstruction of the streets, and minor drainage improvements within the right-of-way (ditch re-grading and culvert replacement) to address issues in each area. The project budget is estimated at \$600,000 and the work is anticipated to be completed in the spring of 2025 in accordance with the LRIP grant.

The following roadways are to be included in the project:

Pavement Rating	Street	Section	Approximate Length
4	Esch Road	Zerfas Drive to Elizabeth Lane	1,750'
4	Esch Road	Hickory Lane to 400 th Avenue	1,180'
3	400 th Avenue	Esch Road to Village Limits	1,300'
3	Pheasant Avenue	Elizabeth Lane to Park Lane	1,725'
3	Willow Road	Lakeshore Way to Park Lane	690'
4	Willow Road	Park Lane to Elizabeth Lane	1,730'
4	Sunset Drive	Park Lane to end of curb	800'
3	Shady Lane	Esch Road to Swallow Road	1,185'
4	Waldeck	Indian Point Road to Split	850'
N/A	Ice Age Trail	Wastewater Treatment Facility – East	200'

1. Design Phase

Work under this phase includes:

- Schedule a project kick-off meeting with the Village staff to discuss the project objectives, schedule, and phasing.
- Contact the utility companies to secure maps of all known utilities in the project areas.
- Perform a topographic survey of the project sites as required to complete the

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

drawings for the project. The topographic survey will include all aboveground features within and adjacent to the roadways, as well as local drainage.

- d. Assist the Village in obtaining the services of a geotechnical engineering consultant to perform geotechnical investigations at each of the roadways. It is understood that the Village Public Works Department may elect to pothole the roadways in lieu of hiring a geotechnical firm to confirm the soil conditions and existing pavement cross section composition.
- e. Prepare preliminary drawings or maps and specifications for the proposed roadway improvements. The drawings will be based on the topographic survey of the various sites, and will identify the limits of work, existing and proposed grades, and typical sections for each roadway to outline the scope of work on each roadway.
- f. Prepare a construction cost estimate at 90% completion. Submit the preliminary cost estimate, along with the 90% complete plans and specifications, to the Village for review.
- g. Assist the Village in obtaining DNR, DOT, and other permits as required for the project.
- h. Finalize the plans and specifications based on Village and regulatory agency comments. Deliver copies of the Final Plans and Specifications to the Village staff for their use.

2. Procurement and Bidding Phase

Work under this phase includes:

- a. Prepare the final documents for Bidding. The bid ad will be sent to the Village electronically for publishing. Bidding documents will be distributed electronically via the Town and Country Engineering website and QuestCDN.com.
- b. Provide technical clarification to questions during the bid period.
- c. Attend the bid opening. Review the bids, prepare a bid tabulation, and provide the Village with a recommendation for award to bid.
- d. Prepare contracts for the execution by the Village and selected contractor.

3. Construction Phase

Work under this phase includes:

- a. Conduct a pre-construction meeting with the Village staff, Contractor, and other project stakeholders prior to the start of work.
- b. Review quantities collected by the Village and Contractor and prepare pay requests as applicable.

TOWN & COUNTRY ENGINEERING, INC.

- c. Submit pay requests and funding requests to the DOT for disbursement via the LRIP grant program.
- d. Assist in the documentation of the completed work.

Owner Responsibilities

The Village will be expected to provide Town & Country Engineering with utility maps and soil information for the project area. The Village will also be responsible for review of the preliminary documents.

Items Not Included in the Above Scope

The following items have not been included in the scope of work. These items may or may not be required or needed for the project. If needed, Town and Country Engineering can provide assistance with these items, along with an estimate of anticipated costs before proceeding.

- Costs for bid advertisements.
- Our scope of work does not include geotechnical services.
- Our scope of work does not include construction observation services.

Engineering Costs

The design, preparation of bidding documents, and bidding for the roadway improvements is estimated Not to Exceed \$45,000. Costs will be invoiced on a Time and Material basis based on the Standard Agreement.

GJD

J:\JOB#\S\twin Lakes\TL-00-00\O&E\Task Base Contract\Task Order No. 22 (TL 42) 2025 Roadways\Attachment A.docx

2025 Paving

KENOSHA COUNTY INTERACTIVE MAPPING



1:5,282
1" = 440'

Date Printed: 8/7/2024

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, data and information located in various state, county and municipal offices and other sources affecting the area shown and is to be used for reference purposes only. Kenosha County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact Kenosha County.

J.B.)2



CID: **131490**

All Mail to:
1701 Main Street
Union Grove, WI 53182

Contact Info:
(262) 878-4678
Fax (262) 878- 5411
aci@asphaltinc.com

Grading-Paving-Sealing-Striping
Asphaltinc.com

Date: August 07, 2024

PROPOSAL SUBMITTED to:
Village twin lakes Attn: Stan
800 Burlington Ave
Twin Lakes, WI 53181

WORK LOCATION:
Culvert patches
3 locations
Twin Lakes, 53 53181

We are pleased to quote the following:

Village of Twin Lakes

To patch 3 culverts at street crossings, we will remove the existing base and place 3 inches of asphalt. Saw cutting provided by the village.

Total: \$11,700

Note: This proposal may be withdrawn if not accepted within 30 days.

Terms of Payment: Due upon completion, a \$15 service charge and interest of 1-1/2% per month will be charged on all accounts 10 days past due.

As Required by the Wisconsin Construction Lien Law, Builder (Contractor) hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. If acceptance of this proposal is made on other than this form, such acceptance shall be subject to terms and conditions herein.

Thank you for the opportunity to quote you on this project. Respectfully submitted.

By: _____

Acceptance of Proposal – The above prices, specifications and conditions and the attached "Terms and Conditions" are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature: _____

Date: _____

TERMS & CONDITIONS

Contractor represents that it is fully experienced, properly qualified, and licensed as necessary to perform the work provided for this in this contract, and that it shall perform all such work in a good workmanlike manner and in accordance with the best standards of practice.

Warranty – Contractor will correct, repair, replace, and make good any defects in material(s) or workmanship for the period of one (1) year from completion of the project. Payment outside of the stated terms (unless mutually agreed to) will void the warranty.

All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within five (5) days after the work is performed. Any claim for property damage is conclusively waived unless this contractor is notified within 72 hours of the occurrence.

Any and/or all necessary permit acquisitions and costs are the owner's responsibility.

Soil condition such as the presence of clay and sand as well as temperature and moisture content may result in pavement cracking. All asphalt surfaces, especially those that are re-surfaced will eventually crack. Contractor does not guarantee against cracking since this is a condition of nature and beyond the control of the contractor. The owner understands that this is a risk inherent in this kind of work.

Owner understands that water ponding occurs in most asphalt pavements. Contractor will not be responsible for ponding when existing or proposal grades are 1% or less, or for surface deflection's of less than or equal to 1/2" that result in ponding.

Any stated dimension is an approximate over the entire area of project as specified. Asphalt and stone thickness is specified as an average.

If after proper notification, work is unable to be completed due to vehicles or other obstructions, additional trip charges may be incurred.

Additional material (asphalt, stone, crack-sealer, sealcoat) and/or service requests above contract specifications and due to owner alterations, subnormal soil conditions, or mistakes made by other contractors shall be executed only upon written order and will become an extra charge.

Asphalt Contractors, Inc. has the right to use subcontractors in the performance of their work.

Asphalt Contractors, Inc. is not responsible for damage to or injuries caused by any privately (not installed by a public utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his/her agent agrees to indemnify and hold harmless Asphalt Contractors, Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from the above.

The contract does not contemplate the encountering of underlying concrete, wood, paving fabric or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered, owner may be charged for the extra work incurred.

Contractor is not responsible for damage to landscaping, trees or shrubs as a result of project preparation or completion. Contractor is also not responsible for changes needed in landscaping to ensure continuation of drainage flow from project area. It is the owner's responsibility to backfill edges of paved areas. Contractor is not responsible for damage to paving from weeds due to weed dormant stage.

Owner is responsible for providing worksite access. Contractor is not responsible for concrete breakage or restoration of surfaces to and from the work area.

Contractor will work to execute the contract materials/services in a timely fashion and reserves the right to prioritize and execute contracts in an efficient manner. Contractor delays may occur for a variety of reasons including work stoppages, weather, accidents, or other conditions/situations. Owner delays are subject to additional charges, including remobilization and costs associated with inefficiencies.

Surface cracks (small cracks) and deteriorated (alligator-cracked) areas will not be filled with hot rubberized crack sealant. Cracks that are larger in size and are addressed in the crack-filling operation include cracks 1/4" or larger in width.

Areas that contain flaking sealer, standing water or moss may continue to fail after sealcoat application.

Asphalt Contractors, Inc. reserves the right to invoice a completed portion of this contract for any reason, including if the contract is segmented. If this proposal is accepted on any form other than this form, owner agrees to be bound by the terms and conditions contained herein.

Upon contract acceptance, if cancellation notice is not received in writing prior to three (3) days after date of acceptance, Asphalt Contractors, Inc. assumes that the owner or agent accepts the work herein described and the terms and conditions of sale contained. Any withdrawal of this contract could result in a partial billing to reimburse Asphalt Contractors, Inc. and/or its subcontractors for planning preparation, and materials already ordered or installed on job site. If acceptance of this proposal is made on other than this form, such acceptance shall be subject to the terms and conditions herein.

Terms of payment: Due upon completion of work unless otherwise specified. A \$15.00 service fee plus 1-1/2% interest on the outstanding balance will be charged on all accounts 10 days past due, and will continue to be added each consecutive month until the entire balance and accumulated service fees plus interest are paid in full (unless otherwise specified). If it becomes necessary for Asphalt Contractors, Inc. to institute collection proceedings, all costs incurred by Asphalt Contractors, Inc. including reasonable and actual attorney's fees, shall be paid by the property owner or owner's agency and shall be added to the amount as described herein.

Any controversy arising from this contract shall be settled by arbitration or small claims court if under the threshold.

NOTICE OF LIEN RIGHTS

"As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid".

5.)B.)2.



CID: **131487**

All Mail to:
1701 Main Street
Union Grove, WI 53182

Contact Info:
(262) 878-4678
Fax (262) 878- 5411
aci@asphaltinc.com

Grading-Paving-Sealing-Striping
Asphaltinc.com

Date: August 07, 2024

PROPOSAL SUBMITTED to:
Village twin lakes Attn: Stan
800 Burlington Ave
Twin Lakes, WI 53181

WORK LOCATION:
Lift Station
Second Street
Twin Lakes, WI 53181

We are pleased to quote the following:

Village of Twin Lakes

To shape base and pave 3 inches of asphalt at the lift station at ~~Ryners and Highland~~
1401 Second St.

Total: \$7,700

Note: This proposal may be withdrawn if not accepted within 30 days.

Terms of Payment: Due upon completion, a \$15 service charge and interest of 1-1/2% per month will be charged on all accounts 10 days past due.

As Required by the Wisconsin Construction Lien Law, Builder (Contractor) hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. If acceptance of this proposal is made on other than this form, such acceptance shall be subject to terms and conditions herein.

Thank you for the opportunity to quote you on this project. Respectfully submitted.

By: _____

Acceptance of Proposal – The above prices, specifications and conditions and the attached "Terms and Conditions" are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature: _____

Date: _____

TERMS & CONDITIONS

Contractor represents that it is fully experienced, properly qualified, and licensed as necessary to perform the work provided for in this contract, and that it shall perform all such work in a good workmanlike manner and in accordance with the best standards of practice.

Warranty – Contractor will correct, repair, replace, and make good any defects in material(s) or workmanship for the period of one (1) year from completion of the project. Payment outside of the stated terms (unless mutually agreed to) will void the warranty.

All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within five (5) days after the work is performed. Any claim for property damage is conclusively waived unless this contractor is notified within 72 hours of the occurrence.

Any and/or all necessary permit acquisitions and costs are the owner's responsibility.

Soil condition such as the presence of clay and sand as well as temperature and moisture content may result in pavement cracking. All asphalt surfaces, especially those that are re-surfaced will eventually crack. Contractor does not guarantee against cracking since this is a condition of nature and beyond the control of the contractor. The owner understands that this is a risk inherent in this kind of work.

Owner understands that water ponding occurs in most asphalt pavements. Contractor will not be responsible for ponding when existing or proposal grades are 1% or less, or for surface deflection's of less than or equal to 1/2" that result in ponding.

Any stated dimension is an approximate over the entire area of project as specified. Asphalt and stone thickness is specified as an average.

If after proper notification, work is unable to be completed due to vehicles or other obstructions, additional trip charges may be incurred.

Additional material (asphalt, stone, crack-sealer, sealcoat) and/or service requests above contract specifications and due to owner alterations, subnormal soil conditions, or mistakes made by other contractors shall be executed only upon written order and will become an extra charge.

Asphalt Contractors, Inc. has the right to use subcontractors in the performance of their work.

Asphalt Contractors, Inc. is not responsible for damage to or injuries caused by any privately (not installed by a public utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his/her agent agrees to indemnify and hold harmless Asphalt Contractors, Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from the above.

The contract does not contemplate the encountering of underlying concrete, wood, paving fabric or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered, owner may be charged for the extra work incurred.

Contractor is not responsible for damage to landscaping, trees or shrubs as a result of project preparation or completion. Contractor is also not responsible for changes needed in landscaping to ensure continuation of drainage flow from project area. It is the owner's responsibility to backfill edges of paved areas. Contractor is not responsible for damage to paving from weeds due to weed dormant stage.

Owner is responsible for providing worksite access. Contractor is not responsible for concrete breakage or restoration of surfaces to and from the work area.

Contractor will work to execute the contract materials/services in a timely fashion and reserves the right to prioritize and execute contracts in an efficient manner. Contractor delays may occur for a variety of reasons including work stoppages, weather, accidents, or other conditions/situations. Owner delays are subject to additional charges, including remobilization and costs associated with inefficiencies.

Surface cracks (small cracks) and deteriorated (alligator-cracked) areas will not be filled with hot rubberized crack sealant. Cracks that are larger in size and are addressed in the crack-filling operation include cracks 1/4" or larger in width.

Areas that contain flaking sealer, standing water or moss may continue to fail after sealcoat application.

Asphalt Contractors, Inc. reserves the right to invoice a completed portion of this contract for any reason, including if the contract is segmented. If this proposal is accepted on any form other than this form, owner agrees to be bound by the terms and conditions contained herein.

Upon contract acceptance, if cancellation notice is not received in writing prior to three (3) days after date of acceptance, Asphalt Contractors, Inc. assumes that the owner or agent accepts the work herein described and the terms and conditions of sale contained. Any withdrawal of this contract could result in a partial billing to reimburse Asphalt Contractors, Inc. and/or its subcontractors for planning preparation, and materials already ordered or installed on job site. If acceptance of this proposal is made on other than this form, such acceptance shall be subject to the terms and conditions herein.

Terms of payment: Due upon completion of work unless otherwise specified. A \$15.00 service fee plus 1-1/2% interest on the outstanding balance will be charged on all accounts 10 days past due, and will continue to be added each consecutive month until the entire balance and accumulated service fees plus interest are paid in full (unless otherwise specified). If it becomes necessary for Asphalt Contractors, Inc. to institute collection proceedings, all costs incurred by Asphalt Contractors, Inc. including reasonable and actual attorney's fees, shall be paid by the property owner or owner's agency and shall be added to the amount as described herein.

Any controversy arising from this contract shall be settled by arbitration or small claims court if under the threshold.

NOTICE OF LIEN RIGHTS

"As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid".

5.) B.) 3.

SPEED RESOLUTION HWY O 2024

Issue:

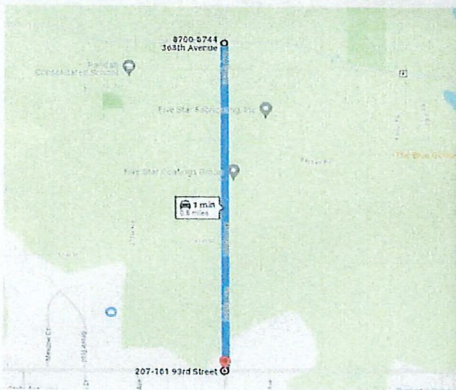
Current speed limit on Hwy O (368th ave) between 93rd st (holy hill) and Hwy F (87th Ave). The county Highway department overlooked this when putting a stop sign at F & O a few years back. This 3/4 of a mile stretch of county road O is set at 45 mph. Safety of the community would be the main impact of this change.

Requested Action:

We are looking for an adoption of a resolution from the Village of Twin lakes & Town of Randall to have the Kenosha county department of transportation perform a speed study to reduce the speed limit of Hwy O (368th Ave from Hwy F to 93rd street) from 45mph to 30-35 mph.

Notes:

Highway F is 35 mph from basset to powers lake and O from hwy 50 to F is 35mph I think it's time we look at dropping this speed from 45 to 30-35 due to fact there is: 2) stop signs, a preschool church, another preschool on the south end. a subdivision with 30+ homes, 2 Manufacturing plants with constant semi traffic, a village public works yard with truck traffic as well as several home driveways that are on the short section of roadway. Reducing the speed would allow residents and commercial traffic ample time to enter live traffic to the north and south bound lanes, if would also aid during school season with the school bus having over 3 stops (with over 10 children) on this road as well.



Petitioner Information:

Name: Eddie Janda
Address: 9170 371stave.
City: Twin Lakes
State: Wi
Zip Code: 53181
Email: Hotrod400a@gmail.com
Phone Number: 224-246-2599


A handwritten signature in black ink, appearing to read 'Eddie Janda'.

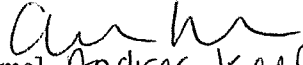
7.22.2024

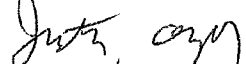
SPEED RESOLUTION HWY O 2024

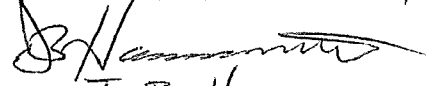
Signatures:


We, the undersigned, support the above petition and urge the [Randall and Twin lakes] Boards to take action as requested.


1. [Signature] 
[Printed Name] Cliff Mitchell SR
[Date] 7/29/2024
[Address] 37028 91st street
Twin lakes WI 53181

2. [Signature] 
[Printed Name] Andrea Keefe
[Date] 8/21/2024
[Address] 9152 371st Ave
Twin Lakes WI 53181

3. [Signature] 
[Printed Name] Justin Orzech
[Date] 8-21-24
[Address] 8970 371st Ave
Twin Lakes, WI 53181

4. [Signature] 
[Printed Name] J.R. Hammersmith
[Date] 8/21/24
[Address] 9100 371st Ave TL, WI 53181

5. [Signature] 
[Printed Name] VIRGINIA HAMMERSMITH
[Date] 8/21/24
[Address] 9100 371st Ave TWIN LAKES WI, 53181

6. [Signature] 
[Printed Name] Deanne Janda
[Date] 8/22/24
[Address] 9170 371st Ave Twin Lakes WI, 53181



Eddie - <hotrod400a@gmail.com>

Re: Hwy 0

1 message

Public Works <publicworks@twinlakeswi.gov>
To: Eddie <hotrod400a@gmail.com>

Mon, Jul 29, 2024 at 11:53 AM

Eddie,

I am in support of this from my personal standpoint and have said this for a while. I hope you have success in passing this and changing the counties mind on the speed limit here.

*Stan Clause Jr.
Village of Twin Lakes
Dept of Public Works*

**262-877-2599
262-206-2691 Cell**

From: Eddie <hotrod400a@gmail.com>
Sent: Friday, July 26, 2024 1:37 PM
Subject: Hwy 0

Hello,

My name is Eddie Janda and I live in the ukrainian village subdivision across the street from your guys facility, I have been engaging conversations with the village of twin lakes and the town of Randall about the speed limit here on HWY 0, it's currently 45 MPH and a few of us are advocating to have it reduced to 30-35 mph for safety. I have drawn up a petition about it to present to the village of twin lakes, Randall has already passed their blessing but said they would awate twin lakes, the village president at twin lakes requested some signatures to be in agreement with this.

I feel that this could benefit all of us by slowing down the traffic.

let me know your thoughts

Eddie Janda

5.) 6.) 1.



VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 8 WEEKS prior to the proposed event date for approval.

Section I - APPLICANT INFORMATION

Name of Applicant Dorsie Stanley

Name of Event Organizer/Producer Dorsie Stanley

Production Company/Organization _____ FEIN # _____

Street Address 1707 Willow Rd.

City Twin Lakes State WI Zip code 53181

E-mail Address _____

Daytime Phone _____ Cell Phone 4

For-Profit or Non-Profit Organization 501(c) _____ EIN # (Tax Exempt Number) _____

*All non-profits must present a copy of their current Tax ID - EIN#

Section II - EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Lake Elizabeth Manor Golf Cart Parade

Date(s) of Event Sunday, September 22nd

Location(s) of Event Lake Elizabeth Manor / Blueberry Hill Subdivison

Start Time for Event 11:00 AM a.m./p.m. End Time for Event 1:00 PM a.m./p.m.

Event Chair/Contact Person Dorsie Stanley Phone 4

Day of Event Contact Name _____ Phone _____

Is the event open to the public? Yes No

Will you charge an admission fee? Yes No

Estimated Attendance Number Unknown at this time

Description of Event

The residents of Lake Elizabeth Manor would like to decorate their golf carts/scooters and have a little neighborhood fun with a parade. Theme will be End of Summer / Back to School. No need for road blocks, we will move for vehicles.

PERMIT REQUESTED

 Parade Permit - No Charge

Block Parties: Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

Park Reservation: All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

- Select Park: Lance Park and Amphitheater Scout House Central Park
 West Side Park Millennium Park Pavilion

Describe Restroom facilities available to all participants _____

Will you be setting up a tent? Yes No *A Fire Inspection is required per NFPA Code 25.2*
If yes, list the location, size, Rental Company, and proof of completion of locates.

Will there be any animals? Yes No
If yes, what type and how many _____

Will there be live performances, loud speakers or a DJ? Yes No
If yes, what type and hours _____

Description of plan for handling refuse collection and after-event clean-up

Description of plan for providing event security (if applicable)

Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Do you intend to use the available picnic tables and benches in the location? Yes No

Section III- STREET USE

Check if this section does not apply

Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

Will any parking stalls be used or blocked during the event? Yes No

Dates of Use _____

Total Number of Parking Stalls Requested and Location _____

Description of Signage to be used during event _____

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

Electricity; Explain _____

Traffic Control; Explain _____

Police Services; Explain _____

Fire/EMS Services; Explain _____

Other; Explain _____

Scout House, Lance, Central, West Side Park Reservation Fee		# of Parks	# of Days	Applicable Fee
Security Deposit	\$100.00 x	_____	=	_____
Non-Profit or Resident	\$75.00 x	_____	x _____ =	_____
Non-Resident	\$150.00 x	_____	x _____ =	_____
Millennium Park Reservation Fee			# of Days	
Security Deposit	\$100.00			_____
Non-Profit or Resident	\$50.00		x _____ =	_____
Non-Resident	\$100.00		x _____ =	_____
Block Party/Street Closure				
Security Deposit	\$100.00			_____
			TOTAL	_____

Note: The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES X NO _____

Applicant Signature *Dorset Stanley* Date 8/22/24

VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk _____ Amount Paid & Receipt # _____

- Checklist Map of Event or Site Plans Insurance
 Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature _____ Date _____

Approved Denied Notes _____

DPW Signature _____ Date _____

Approved Denied Notes _____

Fire Chief Signature _____ Date _____

Approved Denied Notes _____

COW Meeting Date _____ Board Meeting Date _____ Permit Number _____



Elizabeth Lake

Elizabeth Lake Boat Launch

Haerle Ave

Anna Ave

Catherine Ave

1st St

2nd St

Zettas Dr

Lucille Ave

Musial Rd

West Side Park

Spieg

Musial Rd

Richmond Rd

Richmond Rd

1st

Richmond Rd

ICE Enterprises

Esch Rd

Pheasant Ave

JMK Drywall

Sunset Dr

Esch Rd

Willow Rd

Pheasant Ave

Shady Ln

Willow Rd

The Charrie Project Dog Rescue

Park Ln

Timber Ridge Construction

OCD Auto Spa

H&L Lawn Care

Swallow Rd

Swallow Rd

400th Ave

Hickory Ln

Sunset Dr