



VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 333-3286

VILLAGE BOARD MEETING

Monday, September 16, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL VILLAGE BOARD: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. APPROVAL OF VOUCHERS FOR PAYMENT: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36261-36360, 1564-1567, 364-443 Expenses – \$971,000.19.

APPROVAL OF MINUTES: August 26, 2024 Special Village Board Meeting; August 27, 2024 Special Village Board Meeting; August 19, 2024 Regular Board Meeting
5. PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on agenda items only.
6. OMNIBUS AGENDA
 - A. Motion to approve Task Order #22 from the Town and County for the 2025 road project.
 - B. Consideration of a motion to approve Resolution R2024-9-1 Requesting a Traffic Study for a portion of CTH O in the Village of Twin Lakes.
 - C. Consideration of a motion to approve a quote from Asphalt Contractors in the amount of \$11,700.
 - D. Consideration of a motion to approve a quote from Asphalt Contractors in the amount of \$7,700.
7. PRESIDENT AND TRUSTEE REPORTS
 - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
 1. Consideration of a motion to approve Resolution 2024-9-1 Requesting Exemption from County Library Tax for 2025 Budget for the Village of Twin Lakes.
 - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
 - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
 - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

1. August 2024 Building Permits: 52; Valuation: \$3,766,529.85, Fees Collected: \$42,452.32.

E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

1. August 2024 Code Enforcement: Active Cases: 9, Closed Cases: 3

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Discussion and possible action regarding an Event Permit for a Lake Elizabeth Manor Golf Cart Parade on September 22nd.

8. CLOSED SESSION

Notice is given that the Village Board may move to closed session for the following reasons:

1. Pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding determining a sale price for parcel 85-4-119-214-1085 2.) Pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding Police Department collective bargaining agreement expiring December 31, 2024 [Roll Call Vote]

9. OPEN SESSION

Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session.

10. ADJOURN

MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

(a) B

RESOLUTION NO. 2024-9-1

A Resolution of the Twin Lakes Village Board Relating to a Request to the Kenosha County Board of Supervisors for a Traffic Study on a Portion of CTH O Located in the Village of Twin Lakes

WHEREAS, the Village Board believes that in the interest of safety, it would be prudent to study the speed limit on CTH 'O' within the Village of Twin Lakes from Holy Hill Road to the Twin Lakes Public Works Facility.

NOW THEREFORE BE IT RESOLVED, that the Village of Twin Lakes hereby urges the Kenosha County Board of Supervisors to study the speed limit on CTH O within the Village of Twin Lakes from Holy Hill Road to the Twin Lakes Public Works Facility.

Dated this _____ day of _____, 2024

Sabrina Waswo
Village Clerk

Howard K Skinner
Village President

Members Voting:
_____ Aye
_____ Nay
_____ Absent
_____ Abstained

**VILLAGE OF TWIN LAKES
RESOLUTION NO. R2024-9-1**

**A RESOLUTION REQUESTING EXEMPTION FROM THE
COUNTY LIBRARY TAX FOR 2025 BUDGET FOR THE
VILLAGE OF TWIN LAKES**

WHEREAS, the Kenosha County Board levies a county library tax as authorized under Section 43.64(1) of the Wisconsin Statutes, and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that a municipality may exempt itself from the county library tax by levying a tax for public library service and appropriating and expending for a library fund as defined by Section 43.52(1) of the Wisconsin Statutes an amount during 2025 at least equal to the county tax rate in 2024 multiplied by the 2024 equalized valuation of property in the municipality, as determined on or about August 15, 2024, and

WHEREAS, the Village of Twin Lakes will appropriate in 2024 and expend in 2025 an amount at least equal to \$323,163, which is the amount necessary to exempt all properties in the Village of Twin Lakes from the county library tax as calculated above,

NOW THEREFORE BE IT RESOLVED, that the Village of Twin Lakes hereby requests Kenosha County Board of Supervisors that all properties in the Village of Twin Lakes be exempted from the payment of the county library tax in 2025 as provided in Section 43.64(2).

BE IT FURTHER RESOLVED, that confirmed copies of this resolution be forwarded by the Village Clerk to:

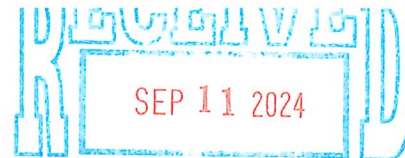
DIRECTOR
Kenosha County Library System
7979 38th Street
Kenosha, WI 53140

Dated this 16th day of September, 2024.

Sabrina Waswo
Village Clerk

Howard K Skinner
Village President

Members Voting:
_____ Aye
_____ Nay
_____ Absent
_____ Abstained



Kenosha County Library System

a federated public library system

By: _____

Sharon Acerbi, President
Noël Sheer, Vice President
Tim Stocker
George Gregory
Nancy Kemp
Michelle Miloslavich
Mike Underhill

Brandi Cummings, Interim Director
Administration
7979 38th Avenue
Kenosha, WI 53142-2129
262-564-6323 Voice
262-564-6364 Fax
www.mykcls.info

September 5, 2024

Laura Roesslein, Village Administrator/ Treasurer
Village of Twin Lakes
105 E. Main Street
Twin Lakes, WI 53181

Dear Ms. Roesslein:

As we did last year, we are requiring each municipality that intends to exempt itself from the Kenosha County library tax levy pursuant to Section 43.64 of the Wisconsin Statutes to approve a resolution stating the municipality's intent to exempt itself from the 2025 Kenosha County library levy. This more formal process is necessary to meet the county's schedule in preparing its 2025 budget and to ensure that you are exempted from the county library tax.

Attached is a sample resolution that will accomplish this. The resolution includes the minimum levy for public library service that the Village of Twin Lakes must appropriate and expend for a library fund in 2025 to exempt itself from the county library tax. In order for this exemption to be considered for preparation of the 2025 Kenosha County budget, your certified resolution must be received by the Kenosha County Library System by noon on October 11, 2024.

If you have questions on this, please feel free to contact me at 262-564-6113. Thank you very much for your cooperation in this matter.

Sincerely,

Brandi Cummings, Interim Director
Kenosha County Library System

cc: Howard Skinner, Village President
LeeAnn Briese, Community Library Director

**Resolution Requesting Exemption from County Library Tax for 2025 Budget For
the Village of Twin Lakes**

WHEREAS, the Kenosha County Board levies a county library tax as authorized under Section 43.64 (1) of the Wisconsin Statutes, and

WHEREAS, Section 43.64 (2) (b) of the Wisconsin Statutes provides that a municipality may exempt itself from the county library tax by levying a tax for public library service and appropriating and expending for a library fund as defined by Section 43.52 (1) of the Wisconsin Statutes an amount during 2025 at least equal to the county tax rate in 2024 multiplied by the 2024 equalized valuation of property in the municipality, as determined on or about August 15, 2024, and

WHEREAS, the Village of Twin Lakes will appropriate in 2024 and expend in 2025 an amount at least equal to \$323,163, which is the amount necessary to exempt all properties in the Village of Twin Lakes from the county library tax as calculated above,

NOW THEREFORE BE IT RESOLVED, that the Village of Twin Lakes hereby requests of the Kenosha County Board of Supervisors that all properties in the Village of Twin Lakes be exempted from the payment of the county library tax in 2025 as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED, that confirmed copies of this resolution be forwarded by the village clerk to:

DIRECTOR
Kenosha County Library System
7979 38th Avenue
Kenosha, WI 53142-2129

Date Passed: _____

Authorized Signature

Title

7.6.1.



VILLAGE OF TWIN LAKES EVENT PERMIT APPLICATION

Please fill in all sections completely. Incomplete applications will be rejected. Applications must be submitted AT LEAST 8 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant Dorsie Stanley

Name of Event Organizer/Producer Dorsie Stanley

Production Company/Organization _____ FEIN # _____

Street Address 1707 Willow Rd.

City Twin Lakes State WI Zip code 53181

E-mail Address _____

Daytime Phone _____ Cell Phone 4

For-Profit or Non-Profit Organization 501(c) _____ EIN # (Tax Exempt Number) _____

*All non-profits must present a copy of their current Tax ID - EIN#

Section II- EVENT INFORMATION- Check the proper category

All applications are required to submit a detailed Site Plan/Map. Site Plan/Maps must include location, any street closures, barricades, parade routes, stages, alcohol sale location, tents, etc.

Title of Event Lake Elizabeth Manor Golf Cart Parade

Date(s) of Event Sunday, September 22nd

Location(s) of Event Lake Elizabeth Manor / Blueberry Hill Subdivison

Start Time for Event 11:00 AM a.m./p.m. End Time for Event 1:00 PM a.m./p.m.

Event Chair/Contact Person Dorsie Stanley Phone 4

Day of Event Contact Name _____ Phone _____

Is the event open to the public? Yes No

Will you charge an admission fee? Yes No

Estimated Attendance Number Unknown at this time

Description of Event

The residents of Lake Ellizabeth Manor would like to decorate their golf carts/scooters and have a little neighborhood fun with a parade. Theme will be End of Summer / Back to School. No need for road blocks, we will move for vehicles.

PERMIT REQUESTED

 Parade Permit - No Charge

Block Parties: Small event limited to one street with 4 barricades in a neighborhood. Public Works will provide barricades the business day prior to your event and pick them up on the first business day following the event. It is your responsibility to set up and take down the barricades before and after your event. Main streets that are thoroughfares may not be approved due to safety issues. Residential block parties are not to last more than 6 hours between 9:00 am and 10:00 pm. Sale of alcohol is PROHIBITED at a private block party in a residential area. All consumption must be within the designated area and within the barricades. Public drinking citations will be issued outside of designated area. As a courtesy, please discuss plans with your neighbors prior to the event.

Park Reservation: All users of the parks must check in at the Police Department in person or by phone (262-877-9056) on the day of the scheduled event prior to and after use of the facility to insure refund of security deposit. A key is available at the Police Department for entry to the Scout House and for use of electric at Millennium Park. The key must be returned to the Police Department immediately after the event. Prior to leaving, the electric and/or doors need to be locked and all garbage disposed of in outside cans or totes.

- Select Park: Lance Park and Amphitheater Scout House Central Park
 West Side Park Millennium Park Pavilion

Describe Restroom facilities available to all participants _____

Will you be setting up a tent? Yes No *A Fire Inspection is required per NFPA Code 25.2*
If yes, list the location, size, Rental Company, and proof of completion of locates.

Will there be any animals? Yes No
If yes, what type and how many _____

Will there be live performances, loud speakers or a DJ? Yes No
If yes, what type and hours _____

Description of plan for handling refuse collection and after-event clean-up

Description of plan for providing event security (if applicable)

Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application or provide Proof of Operator's License. Sale of Alcohol is prohibited for residential block parties.

Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Do you intend to use the available picnic tables and benches in the location? Yes No

Section III- STREET USE

Check if this section does not apply

Description of portion(s) of road(s) to be used

Road closures must include rental of barricades; must be coordinated with the Village of Twin Lakes Department of Public Works

Will any parking stalls be used or blocked during the event? Yes No

Dates of Use _____

Total Number of Parking Stalls Requested and Location _____

Description of Signage to be used during event _____

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

Electricity; Explain _____

Traffic Control; Explain _____

Police Services; Explain _____

Fire/EMS Services; Explain _____

Other; Explain _____

Scout House, Lance, Central, West Side Park Reservation Fee		# of Parks	# of Days	Applicable Fee
Security Deposit	\$100.00 x	_____		= _____
Non-Profit or Resident	\$75.00 x	_____	x _____	= _____
Non-Resident	\$150.00 x	_____	x _____	= _____
Millennium Park Reservation Fee			# of Days	
Security Deposit	\$100.00			_____
Non-Profit or Resident	\$50.00		x _____	= _____
Non-Resident	\$100.00		x _____	= _____
Block Party/Street Closure				
Security Deposit	\$100.00			_____
			TOTAL	_____

Note: The Village of Twin Lakes, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

All parks and public spaces must be left the way they were originally found. A check is required to be placed on file with the Clerk's Office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the applicant prior to processing.

LIABILITY INSURANCE REQUIREMENT

The applicant or special event sponsoring shall supply the Village with a certificate of insurance demonstrating the required level of insurance coverage in addition to providing the Village with a copy of the insurance policy endorsement language demonstrating that the Village, its officers, agents, employees and contractors are named and endorsed as an additional insured party. Certificate must show Comprehensive General Liability Insurance with coverage for contractual liability with limits no less than \$1,000,000 each occurrence for comprehensive general liability insurance and, \$2,000,000 aggregate limits for bodily injury and property damage, unless otherwise specified by the Village. The Village Board may require a higher limit depending upon the details of the special event, which may include:

- (1) A special event that includes alcohol, or,
- (2) A special event that is anticipated to have attendance greater than 100 people per day, or,
- (3) A multi-day special event.

Proof of this insurance is required to be turned into the Village no less than ten (10) days prior to the start of the special event. If any modifications occur to the insurance terms, the applicant must also notify the Village immediately. Any change to coverage requires Village approval. Also, if coverage is canceled or no longer meets the Village's requirements, the special event permit will be rescinded. The applicant shall also agree to hold the Village, its officers, employees, agents, and contractors harmless against all claims, liability, loss, damage, or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to a person or property caused by or resulting directly or indirectly from the activities for which the special event permit is granted.

Upon approval, the permit issued by the VILLAGE OF TWIN LAKES authorizes the applicant to conduct the event described in the application and the applicant hereby agrees to comply with all applicable laws, rules and regulations, including any restrictions or conditions imposed by the Village, affecting the holding of an event. The applicant acknowledges and understands that the VILLAGE OF TWIN LAKES reserves the right to cancel any permit for non-compliance by the applicant with the restrictions or conditions imposed by the Village in approving the application or for violating any laws, rules or regulations.

Acknowledged and Agreed YES X NO _____

Applicant Signature *Dorset Stanley* Date 8/22/24

VILLAGE OF TWIN LAKES STAFF USE ONLY

Date Filed with Clerk _____ Amount Paid & Receipt # _____

Checklist Map of Event or Site Plans Insurance

Temporary Class "B"/"Class B" Retailer's License Application, if necessary

Police Chief Signature _____ Date _____

Approved Denied Notes _____

DPW Signature _____ Date _____

Approved Denied Notes _____

Fire Chief Signature _____ Date _____

Approved Denied Notes _____

COW Meeting Date _____ Board Meeting Date _____ Permit Number _____



Spieg
West Side Park

Elizabeth Lake
Boat Launch

Elizabeth Lake

Richmond Rd

Musial Rd

Lucille Ave

Musial Rd

Catherine Ave

Anna Ave

Haerle Ave

1st St

Zettas Dr

2nd St

3rd St

ICE Enterprises

Esch Rd

Esch Rd

Esch Rd

Pheasant Ave

Pheasant Ave

The Charlie Project
Dog Rescue

Willow Rd

Willow Rd

Timber Ridge
Construction

400th Ave

JMK Drywall

Hickory Ln

Willow Rd

Shady Ln

Willow Rd

Park Ln

Sunset Dr

Sunset Dr

OCD Auto Spa

H&L Lawn Care

Swallow Rd

Swallow Rd