



VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181
Phone (262) 877-2858 Fax (262) 877-4019

VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

Monday, October 7, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: TRUSTEES ANDRES, BOWER, FITZGERALD, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. PUBLIC COMMENTS AND QUESTIONS
5. PRESIDENT AND TRUSTEE REPORTS
 - A. TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
 1. Discussion regarding a Community Center Rental Contract from the Twin Lakes Chamber.
 - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
 1. Discussion regarding an Intergovernmental Agreement between Kenosha County and the Village of Twin Lakes for Stormwater Maintenance and drainage facilities on East Lakeshore Drive.
 2. Other?
 - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
 1. Other?
 - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
 1. Other?
 - E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES
 1. Discussion regarding a quote from Gencomm for a radio.
 2. Discussion regarding the build-out for the new Police squad.
 3. Other?
 - F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY
 1. Discussion regarding a potential sewer lining project.

2. Other?

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Discussion regarding a request from the Aquanuts to expand seating and add additional pathways at Lance Park.

2. Other?

6. ADJOURN

*****MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED*****

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

S.A.) 1



COMMUNITY CENTER RENTAL CONTRACT

Village of Twin Lakes

105 E. Main Street · Twin Lakes, WI 53181 (262)877-2858

RESERVATION DATE: Saturday 11/30/24 **EVENT:** Parents' Day Out

Renter's Name: Twin Lakes Chamber Organization Name: Ann Lundberg

Email: web@twinlakeschamber.com Village Resident? Yes No

Address: 349 E Main St PO Box 64 City/State/Zip: Twin Lakes WI 53181

Primary Phone: 262.877.2220 Other Phone: _____

Alternate Contact Name: Nora Benz Alternate Contact Phone: _____

RENTAL INFORMATION:

Type of Event: Babysitting service for parents' shopping day

Time of Event: 9:00 am/pm to 5:00 am/pm *(Include setup and cleanup time)*

Maximum # of Participants Expected: _____ Private Event Open to the Public

Community Center
105 E. Main Street

Entrance on Lance Drive

Civic Organizations: \$75 (Resident) \$150 (Non-Resident)
(Civic Organizations defined as Homeowners Associations, Government Entity, Girl/Boy Scouts, 4H, American Legion, Lions Groups, Senior Association)

Security Deposit \$1,000 / per rental day

TOTAL DUE: \$1,075.00

NOTES:

PLEASE READ:

Any person or group wishing to reserve a Village facility must submit this completed contract form with appropriate fee and deposit to the Village Office. All reservations must be made 5 business days in advance of the event. Requests will be accepted on a first-come, first served basis, subject to space availability.

CANCELLATION — The full fee and deposit amounts will be refunded if the reserving party cancels the reservation not later than 14 days prior to the reservation date. Cancellations after 14 days prior to the reservation date will receive a refund of the full deposit and half the rental fee.

By signing below, I hereby acknowledge that I have completed the above information to the best of my knowledge, read the above information, received a copy of the Rental Rules, and will agree to all said rules and guidelines governing the use of the Village Community Center. The undersigned applicant further agrees on behalf of him or herself and all users of the Twin Lakes Community Center under the auspices of this application to indemnify and hold harmless and release the Village of Twin Lakes, its officers, elected officials, agents and insurers as and against any and all actions, demands, damages, causes of actions and claims of any kind or nature, including actual attorney's fees arising from, or in any way attributed to, in whole or in part, the granting of this application and/or the use of the Twin Lakes Community Center by the applicant or anyone participating in or involved with the event which is the subject of the application. Notwithstanding the foregoing, the applicant shall not be required to indemnify the Village against the Village's own negligent or intentional conduct. By signing this agreement, I/we acknowledge that I/we have read it, and the rules and guidelines in its entirety, have given its terms due consideration, understand said terms and understand that I/we are freely and voluntarily giving up certain rights. I/we further intend that this agreement shall be binding upon all of our heirs' successors and assigns.

Signature: [Signature] Date: 9/17/24

FOR OFFICE USE ONLY:			
Date Reservation Made:	_____	Staff Initials	_____
Amount Paid:	_____	Deposit:	_____
		Deposit Returned:	_____
		Village Check #	_____

Intergovernmental Agreement between the County of Kenosha, Wisconsin and Village of Twin Lakes, Wisconsin for Stormwater Maintenance and drainage facilities on County Highway EM (East Lakeshore Drive) between County Highway Z and the State Line, in the Village of Twin Lakes (“AGREEMENT”)

I. Parties, Purpose, and Authority

- A. Parties. The COUNTY of KENOSHA is a municipal corporation and a political subdivision of the State of Wisconsin having its principal offices located at 1010 56th Street Kenosha, Wisconsin (referred to herein as the “COUNTY” or “KENOSHA COUNTY”). VILLAGE of TWIN LAKES (referred to herein as “VILLAGE” or “TWIN LAKES”) has its principal offices located at 105 E Main St, Twin Lakes, Wisconsin. The COUNTY and VILLAGE, hereinafter collectively "the Parties," agree to the terms set forth in this AGREEMENT, as their final agreement regarding stormwater and drainage facilities along County Highway EM, between County Highway Z and the State Line as shown in Exhibit ‘A’ (referred to herein as the “PROJECT”)
- B. Purpose. The purpose of the agreement is to outline all storm water facilities to be owned, operated, maintained and repaired by the COUNTY and/or VILLAGE. The COUNTY and VILLAGE desire to designate ownership, operation, maintenance and repair responsibilities for PROJECT drainage and storm water improvements as shown in Exhibit 'A', attached to this AGREEMENT.
- C. Authority. The Parties are relying upon all the laws of the State of Wisconsin, including but not limited to Section 66.0301 Wis. Stats, for authority to enter into this agreement.

II. Stormwater Facilities along CTH EM from CTH Z to Stateline

The stormwater and drainage facilities upgrade were constructed in 2023, at the request of the VILLAGE, as an essential component of the PROJECT. In collaboration with the VILLAGE, the COUNTY included the stormwater facilities with the understanding that the VILLAGE shall be responsible for the ownership, operation, maintenance and repair of the stormwater facilities.

III. Responsibilities and Rights of COUNTY and VILLAGE

- A. Ownership, operation, maintenance and repair of stormwater and drainage facilities as shown in Exhibit ‘A’ shall be the sole responsibility of the VILLAGE and/or COUNTY as described:
 - a. Open-ended cross culverts, excluding driveway culverts and local roadway culverts, as shown in Exhibit A (in blue), shall be the sole responsibility of the COUNTY.
 - b. All other storm sewers, including but not limited to pipes, manholes, inlets, underground stormwater chambers and all other storm water facilities, as shown

in Exhibit A (in magenta and green), shall be the sole responsibility of the VILLAGE. Any extensive maintenance by the VILLAGE that could impact the pavement shall require an approved Utility/Right of Way permit from the COUNTY.

IN WITNESS WHEREOF, the PARTIES have executed and delivered this AGREEMENT by signing this agreement.

KENOSHA COUNTY

VILLAGE OF TWIN LAKES

By: _____
Samantha Kerkman
County Executive

By: _____
Laura Roesslein
Village Administrator

Date: _____

Date: _____

S.)E)I.



2880 Commerce Park Drive
Madison, WI 53719

800-356-3200 | www.gencomm.com

Madison - (608)271-4848
Milwaukee - (262)439-2000
Eau Claire - (715)225-7604
WI Rapids - (715)424-3050
McHenry - (815)385-4224

QUOTE

GCIQ1154
May 23, 2024

Expiration Date: 6/22/2024

Quoted To:

Kevin Saunders
Twin Lakes Police
920 Lance Drive
Twin Lakes, WI 53181

Prepared By:

Scott Smith
Email: scott.smith@gencomm.com

This radio is quoted as a dual band VHF/7-800 radio to run on Trunked radio systems (WISCOM, STARCOM, Walworth Co., Milwaukee City and County, and the upcoming Racine County radio systems). This software upgradable radio is future-proof for all cities and counties in Wisconsin and Illinois. Note that some software may need to be added to the radio to make it compatible with certain agencies.

This radio comes equipped with all single-key encryption types. Multi-Key encryption could later be added (for a cost) as a field upgrade, if required.

This radio can be future field upgraded to tri-band by adding UHF (for an additional cost).

Government pricing has been incorporated into the equipment line items

NOTE: Line #18 would not apply to any additional radios purchased.

Radio			Qty	Unit Price	Ext. Price
1	L3 Harris Mobil XL-200M, Multiband, LTE, NA	XZ-MPM1M-NA	1	\$3,206.25	\$3,206.25
2	Harris Feature, VHF Band	XZ-PL4J	1	\$450.00	\$450.00
3	Harris Feature, 700/800 MHZ Band	XZ-PL4L	1	\$450.00	\$450.00
4	Pulse Larsen Antenna, Tri-band, 150&450&748MHz, NMO	NMO150/450/758	1	\$88.65	\$88.65
5	Harris Antenna, Base, STD Roof Mount Low Loss	XZ-AN6U	1	\$60.00	\$60.00
6	Harris Feature Package, P25 Trunking	XZ-PKGPT	1	\$1,350.00	\$1,350.00
7	Harris Feature, XL200M Single Key DES Encryption	XZ-PL4U	1	\$0.01	\$0.01
8	Harris Feature, XL200M Single Key AES Encryption	XZ-PL9E	1	\$0.01	\$0.01
9	Harris Feature, Encryption Lite	XZ-PL8Y	1	\$0.01	\$0.01
10	Harris Feature, Phase 2 TDMA	XZ-PL4F	1	\$206.25	\$206.25
11	Harris Feature, Link Authentication	XZ-LLA	1	\$93.75	\$93.75
12	Harris Control Unit, XL-CH	XZ-CP6A	1	\$1,387.50	\$1,387.50
13	Harris Microphone, XL, Standard Mobile (14050-6010-01)	XZ-MC6A	1	\$79.80	\$79.80
14	Harris Kit, Mounting XL-Mobile Universal	XZ-MA4A	1	\$371.25	\$371.25
15	Harris Speaker External Mobile	XZ-LS6A	1	\$45.00	\$45.00

Line #:			Qty	Unit Price	Ext. Price
16	L3 Harris Cable, XL Mobile, Speaker Accy	XZ-CA6F	1	\$90.00	\$90.00
17	Havis 1-Piece Faceplate 3" Mounting Space, Fits Harris/L3Harris XL control head	C-EB30-HXL-1P	1	\$33.00	\$33.00
Programming			Qty	Unit Price	Ext. Price
18	Programming Template Development	LABORSERV-MCH	1	\$750.00	\$750.00
19	Labor Programming Radio -Each Unit	LABOR-PROGR-EA	1	\$45.00	\$45.00
Labor			Qty	Unit Price	Ext. Price
20	Installation Labor - McHenry	LABORINSTALL-MC H	3	\$150.00	\$450.00
21	Mobilization 6	MobZone6	1	\$185.00	\$185.00

Totals			
		Subtotal	\$9,341.48
		Tax	\$0.00
		Freight	\$0.00
		Grand Total	\$9,341.48

Returns & exchanges are accepted within 30 days of purchase and require an RMA number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be cancelled once shipped from vendor/manufacture. Radio and infrastructure equipment/manufacturers carry a 25% restocking fee.

Unless otherwise specified, shipping and handling charges are not included and will be added to the associated invoice.

Signature: _____ Date: _____

S.J.F.1.

State of Wisconsin
Department of Natural Resources
Environmental Loans Section-CF/2
101 S. Webster Street
PO Box 7921
Madison, WI 53707-7921
dnr.wi.gov Search: Loans

Environmental Improvement Fund (EIF) Online Submittal Authorization Certificate

Form 8700-377 (1/22)

If a municipality wants a consultant to submit materials on its behalf, the municipality must complete, sign, and send the Online Submittal Authorization Certificate to the DNR. An authorized municipal representative (e.g., clerk, administrator, director of public works, mayor, president, or other position delegated such authority) must sign the certificate. The completed certificate must be received by the DNR before the consultant will be granted access to submit materials on behalf of the municipality. Email the signed, completed certificate (in PDF format) to the EIF Database Manager at Suzan.Hasheider@wisconsin.gov.

The designated consultant's authorization will stay in effect until the municipality cancels it.

Notice: A municipality may choose to allow a consultant to submit materials through the online system on behalf of the municipality by completing this form and selecting whether the consultant shall have access to "Read Only", "Enter Only", or "Enter and Submit" required materials through the online system. The designated consultant's authorization remains in effect until the municipality notifies the DNR that the consultant is no longer allowed to submit information on behalf of the municipality. DNR will not grant authorization to a consultant to the online system until this form is completed and signed by an authorized municipal representative and received by the DNR. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law (ss. 19.31-19.39, Wis. Stats.).

Select one or both programs. Select one action for each selected program.

Clean Water Fund Program (CWFP)

Read Only Enter Only Enter & Submit

Safe Drinking Water Loan Program (SDWLP)

Read Only Enter Only Enter & Submit

Applicant Information

Name of Municipality

Village of Twin Lakes

Name of Main Municipal Contact

Laura (Roesslein) Jager

Title of Main Municipal Contact

Village Administrator / Treasurer

Street Address, City, State, Zip Code

105 East Main Street, P.O. Box 1024
Twin Lakes, WI 53181

Phone Number (include area code)

(262) 877-2858

Email Address

villageadmin@twinlakeswi.gov

Consultant Information

Name of Engineering Firm

Town & Country Engineering, Inc.

Name of Engineering Firm Consultant

Greg Droessler, P.E.

Title of Engineering Firm Consultant

Vice-President

Street Address, City, State, Zip Code

6264 Nesbitt Road
Madison, WI 53719

Phone Number (include area code)

(608) 273-3350

Email Address

gdroessler@tcengineers.net

Municipal Certification

I am the authorized representative of the above-named municipality. I hereby certify on its behalf the above-named consultant is authorized to perform the above-selected action(s) through the online system, and they are further authorized and empowered to take related, necessary actions until said municipality revokes their authorization.

Signature of Municipality's Authorized Representative

Laura (Roesslein) Jager

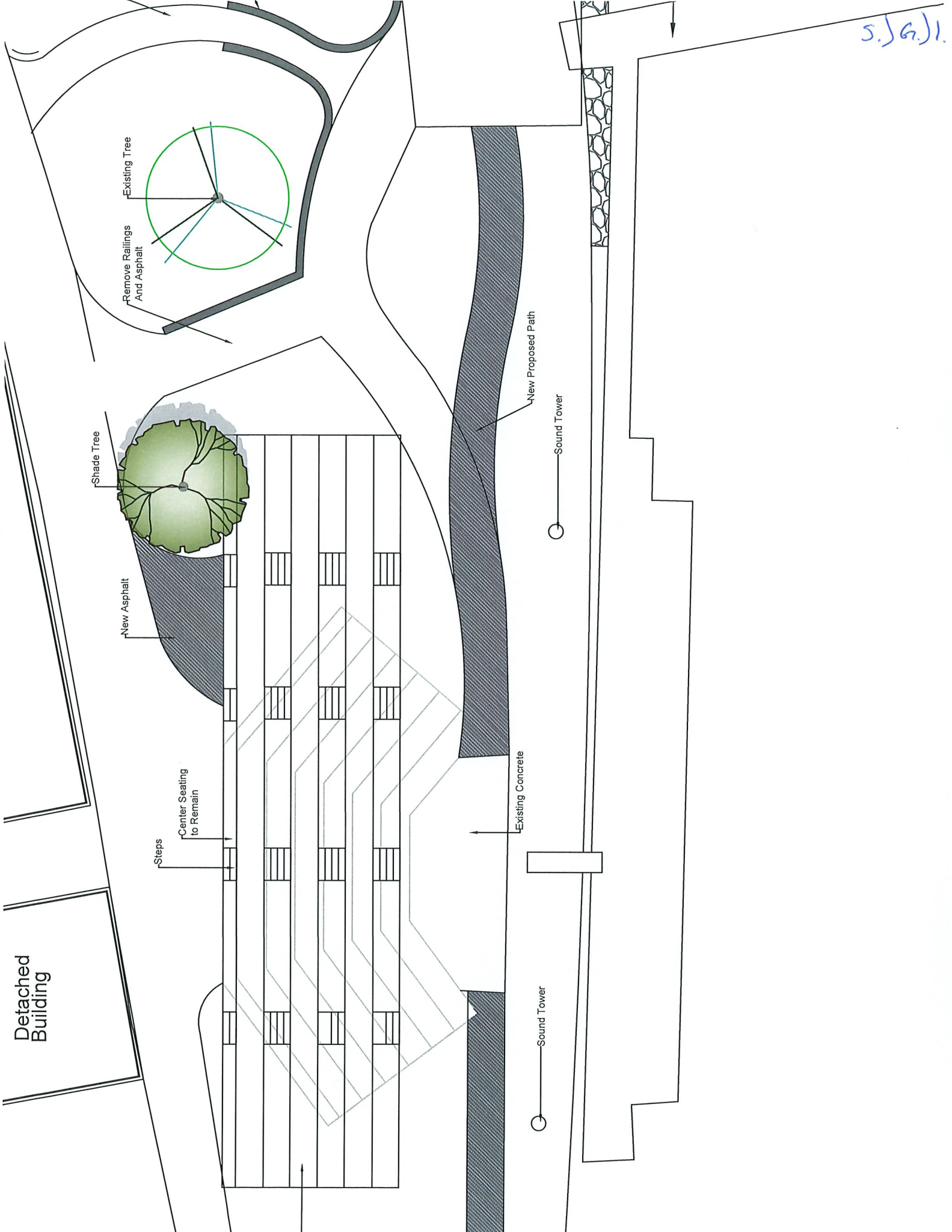
Name of Authorized Representative (print or type)

Date Signed

Village Administrator / Treasurer

Title of Authorized Representative (print or type)

S.J.G.I.



Remove Railings
And Asphalt

Existing Tree

Shade Tree

New Asphalt

Steps
Center Seating
to Remain

New Proposed Path

Sound Tower

Existing Concrete

Sound Tower

Detached
Building