

# VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

December 16, 2024 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

**CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:**  
Present: Trustees Kevin Fitzgerald, Bill Kaskin, Barb Andres, Ken Perl, President Howard Skinner. Absent: Sharon Bower, Aaron Karow. Also Present: Administrator Laura Jager, Police Chief Katie Hall, Clerk Sabrina Waswo

**APPROVAL OF VOUCHERS FOR PAYMENT:** *Skinner/Fitzgerald Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36581-36606, 520-533 Expenses – \$249,393.3. Motion carried 5-0.*

**PUBLIC COMMENTS & QUESTIONS:** None.

## PRESIDENT AND TRUSTEE REPORTS

### **TRUSTEE SHARON BOWER - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING**

*Skinner/Fitzgerald motion to approve Resolution R2024-12-1 Acknowledging a Palpable Tax Assessment Error and Authorizing the Correction and Charging Back of the Same. Motion carried 5-0.*

### **TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION**

*Fitzgerald/Skinner motion to approve Ordinance 2024-12-1 relating to the Occupancy of Public Rights-Of-Way.* Fitzgerald raised concerns about the lack of language stating that homeowners wouldn't be required to post bonds for work in the right-of-way. The intention is for the bond requirement to apply to companies, not homeowners. Administrator Jager suggested revisiting this issue at the next meeting to amend the language. The motion was withdrawn.

### **TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS**

November 2024 Building Permits: 37; Valuation: \$3,725,768, Fees Collected: \$20,956.72.

### **TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES**

**November 2024 Code Enforcement: Active Cases: 15, Closed Cases: 1**

Skinner expressed dissatisfaction with the active cases, stating that code violations are not being addressed and no progress is being made. Administrator Jager will address this at her meeting with the code enforcement company.

*Perl/Skinner motion to approve Ordinance 2024-12-2 Amending Chapter 2.44 of the Twin Lakes Code of Ordinances Pertaining to Fire Department.* Currently, we have a Police Commission, but this ordinance changes it to a Police and Fire Commission due to the contract with the Twin Lakes Fire Department. It grants the Police Commission authority over the fire department. Before hiring anyone, we must first go through the process of creating the positions, which has not been done yet. *Motion carried 5-0.*

### **Discussion and possible action regarding a request from the Police Commission to be paid.**

Chief Hall requested that Police Commission members be paid \$35 per meeting. Years ago, the Police and Fire Commissions were paid per meeting, but this stopped due to financial constraints. She believes it's time to reinstate the payments, especially since the fire department is now involved.

There was concern that reinstating payments for one commission might create imbalance, as the board had previously eliminated payments across all commissions. Many commissions, such as the Park and Cemetery Boards, no longer meet, leaving only the Plan Commission, Board of Appeals, and Board of Review. Fitzgerald agreed that the Plan Commission fees justify compensation.

Administrator Jager stated the current fees do not cover staff time, and suggested increasing fees for some commissions. Skinner agreed to support payment for the Police and Fire Commission but stressed consistency across commissions. An ordinance change would be needed to reinstate the payments.

The Police Commission meets 2-4 times per year, ideally quarterly, with meetings lasting 2 to 4 hours. Fitzgerald proposed an annual payment rather than per-meeting compensation. The commission members are not employees. Fitzgerald added that they can't be employees due to potential conflicts of interest. Anyone interested in serving can apply through a form at the counter.

This item will be brought back for further discussion, including the possibility of an annual fee.

## **VILLAGE PRESIDENT HOWARD SKINNER**

### **CLOSED SESSION**

*Skinner/Fitzgerald motion to go into closed session for the following reasons:*

1. *Pursuant to Wis. §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a contract agreement for Rescue and Emergency Medical Services from the Twin Lakes Volunteer Fire Department and Rescue Squad Inc. (Roll Call Vote)*

*Roll Call: Trustees Kevin Fitzgerald, Bill Kaskin, Ken Perl, Barb Andres, President Skinner. Motion carried 5-0 at 6:55 p.m.*

### **OPEN SESSION**

*Skinner/Andres motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session. Motion carried 5-0 to go into open session at 8:29 p.m.*

*ADJOURN – Skinner/Fitzgerald motion to adjourn at 8:29 p.m. Motion carried 5-0.*

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/s/Sabrina Waswo, Village Clerk