

## LAKE PROTECTION & REHABILITATION DISTRICT COMMISSIONERS' MINUTES

February 3, 2025 – Immediately following the Special Village Board Meeting  
Village Hall, 105 E. Main Street, Twin Lakes, WI

### CALL TO ORDER AT 7:46 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:

Present: Trustees Barb Andres, Bill Kaskin, Aaron Karow, Kevin Fitzgerald, Ken Perl, Tim Infusino, President Howard Skinner. Also Present: Engineer Greg Droessler, Administrator Laura Jager, Police Chief Katie Hall, Deputy Clerk Colleen Hoyt.

Skinner/Fitzgerald motion to approve minutes from the July 15, 2024 Lake Protection and Rehabilitation District Commissioners' Meeting. Motion carried 7-0.

Bill Poetker, 1607 E Lakeshore Drive, stated that the Lake District Committee is proactively supporting the School Resource Officer by allocating \$50,000 to help offset police budget cuts. The intent was to address Village budget challenges and reduce reliance on the general fund. Trustee Fitzgerald asked if the Lake District Committee would allocate \$25,000. Bill confirmed that the Village's portion, supported by the Lake District, was already budgeted. The funds ensure a dedicated officer on the lake while mitigating the Village's financial risk. Last year, \$20,000 was allocated, with a goal to increase it to \$25,000 in 2025, supplemented by another \$25,000 from a separate fund.

### Discussion and possible action regarding the Zerfas Drive & Little Flower Lane Drainage project.

This project was discussed with members of the Lake District Committee and the Stormwater Commission. They requested a prioritized capital improvement plan for lake-related projects. In collaboration with Public Works and the former Street Supervisor, we developed a list, and at the top was the Zerfas Drive and Little Flower Lane drainage projects.

This is actually two separate projects:

1. **Zerfas Drive Culvert Replacement** – The existing 12-inch culvert is in poor condition. Public Works plans to replace it this spring/summer as part of a larger street project. The plan is to upgrade from a single 12-inch culvert to two 15-inch culverts to improve drainage from the west side to the east side into the swamp.
2. **Ditch Clearing** – Once stormwater crosses the road, it follows a series of ditches leading to the swamp. These ditches are overgrown with fallen trees and brush. Public Works does not have the necessary equipment to clear them, so the plan was to hire a contractor with specialized equipment. The estimated cost for both components is between \$30,000 and \$50,000.

This was brought up to assess whether the board wants to proceed with obtaining quotes before the area becomes too swampy to work in. It was suggested that the Public Works Committee assess the site first to determine what work can be handled in-house versus what requires a contractor.

Concerns were raised that excessive ditch clearing could cause flooding on Second Street without a proper water outlet. A site visit is necessary, and a recommendation was made to prioritize culvert installation, as Public Works is already preparing for it. The Lake District Steering Council has not yet approved funding for the culverts, and an exact cost is unknown. An estimate for 50 feet of 15-inch culvert was provided at approximately \$1,000, plus labor. The board discussed whether to approve funding now, given uncertainty about whether the Lake District or Public Works will cover the cost.

Skinner/Karow motion to approve the culverts under Zerfas Drive. Motion carried 6-1 with Trustee Kaskin opposed.

**ADJOURN** – Skinner/Andres motion to adjourn at 8:03 p.m. Motion carried 7-0.

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/s/Sabrina Waswo, Village Clerk

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