

VILLAGE OF TWIN LAKES SPECIAL VILLAGE BOARD MEETING MINUTES

February 3, 2025 – Immediately following the Committee of the Whole

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 7:09 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:

Present: Trustees Barb Andres, Bill Kaskin, Aaron Karow, Kevin Fitzgerald, Ken Perl, Tim Infusino, President Howard Skinner. Also Present: Engineer Greg Droessler, Administrator Laura Jager, Police Chief Katie Hall, Deputy Clerk Colleen Hoyt.

PUBLIC COMMENTS:

Bryan Neal, 142 W. Park Drive, asked whether the discussion would include the School Resource Officer (SRO) and asked for clarification on whether any allocated funds would be in addition to the \$300,000 the Village needs to borrow or if they would be part of that amount. He requested that this be explicitly stated.

Discussion and possible action regarding adding a School Resource Officer position to the Police Department.

Police Chief Hall, in collaboration with Randall School District Administrator Bob Antholine, presented a proposal and draft shared services agreement to establish an SRO position. The officer would enhance school safety, serve as a mentor to students, and strengthen relationships between law enforcement and the community.

At this time, Lakewood is not financially positioned to contribute to the agreement. However, Randall School has approved funding Lakewood's share. While Lakewood has expressed interest in participating in the future, the immediate need for an officer in Randall School remains significant.

Key points discussed:

- Randall School District will fund 75% of the position, with the officer stationed at the school during the nine-month academic year. The Village will cover the remaining cost for the summer months (June, July, August).
- Projected wages and benefits for 2025 total \$126,141, with Randall School's share at \$94,606 and the Village's summer portion at \$31,535. The projected wages for 2026 and 2027 align with the current collective bargaining agreement.
- During the summer, the officer may assist with water patrol and community events, reducing overtime costs. The SRO position is separate from the water patrol position, meaning the Chief would not mandate that the same officer perform both roles. This flexibility allows selection of the best candidate for each assignment.
- A three-year agreement was proposed, but the Village Board preference would be for a five-year agreement to ensure long-term stability. The draft agreement reflects the current union contract, through 2027; however, any adjustments would require a side letter agreement with the union. The union representatives have reviewed the proposal, and Chief Hall believes we can reach a final agreement without issue.

Operational Considerations:

- The officer's schedule would align with the school calendar. On non-instructional days and holidays, the officer would either fill a patrol position or use their benefit time.
- If the officer is out sick, there is currently no plan to assign a substitute officer unless there is a specific need. This is consistent with how other positions are handled in both law enforcement and education.
- The SRO's performance will be regularly evaluated, and if issues arise, they will be addressed promptly.

Randall School has also contacted Kenosha County in case this wasn't an option, but Randall prefers to partner with Twin Lakes.

A question was raised regarding whether Randall Township would contribute funding since the school is located there and serves its students. Chief Hall explained that Twin Lakes' contribution covers the officer's summer salary for lake patrol and special events, while the school fully funds the position during the academic year.

If approved, the formal agreement will undergo legal review before finalization. A finalized agreement is expected for board approval at the next meeting.

Fitzgerald/Andres motion to add a full-time officer for the purpose of entering into a joint agreement with Randall School, with the agreement set for a minimum of five years, and for the attorneys to establish the proper protections for the village. Motion carried 7-0.

Consideration of action taken at the January 8, 2025 Plan Commission meeting:

- a. Skinner/Fitzgerald motion to approve the construction of a duplex on parcel 85-4-119-223-2135 at 627 Vincent Rd. with an existing single-family dwelling per Section 17.24.010 Permitted Use in the Village Code.

The Zoning Administrator confirmed at the Plan Commission meeting that the proposed use is acceptable. A question was raised regarding how three residences are allowed on a single lot. The Administrator explained that this property is zoned as a Multi-Dwelling District, which differentiates it from other cases previously brought before the board. It was clarified that the property is not in a Single-Family Residential District but in a Multi-Family District. Motion carried 7-0.

- b. Skinner/Fitzgerald motion to approve the construction of a duplex on parcel 85-4-119-223-3030 at 624 Lake Street per Section 17.24.010 Permitted Use in the Village Code.

The application lists the intended use as a new single-family residence, suggesting the lot is vacant, though an accessory structure (shed) appears on the map. It was questioned why board approval is needed for a single-family home. It was clarified that approval is required due to a lot combination. Concerns were raised about the lack of a survey and whether the project meets square footage requirements for a duplex. The board agreed to table the discussion and request written clarification from the Zoning Administrator. Moving forward, written approvals will be included in meeting packets.

Motion withdrawn.

Skinner/Fitzgerald motion to table the approval of parcel 85-4-119-223-3030 at 624 Lake Street. Motion carried 7-0.

ADJOURN

Skinner/Fitzgerald motion to adjourn at 7:46 p.m. Motion carried 7-0.

/s/Sabrina Waswo, Village Clerk