

VILLAGE OF TWIN LAKES VILLAGE BOARD MEETING MINUTES

February 17, 2025 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

CALL TO ORDER AT 6:30 PM BY PRESIDENT SKINNER/PLEDGE OF ALLEGIANCE/ ROLL CALL:

Present: Trustees Kevin Fitzgerald, Bill Kaskin, Aaron Karow, Barb Andres, Ken Perl, Tim Infusino, President Howard Skinner. Also Present: Administrator Laura Jager, Police Chief Katie Hall, Engineer Greg Droessler.

APPROVAL OF VOUCHERS FOR PAYMENT: *Skinner/Fitzgerald Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36696-36714, 569-589, 1616 Expenses – \$243,082.92. Motion carried 7-0.*

APPROVAL OF MINUTES: *Skinner/Andres motion to approve minutes from January 20, 2025 Regular Board Meeting and February 3, 2025 Special Board Meeting. Motion carried 7-0.*

PUBLIC COMMENTS & QUESTIONS: None.

OMNIBUS AGENDA

- A. Motion to approve reducing the Letter of Credit for the Oak Meadow Phase 2A from \$45,265 to \$21,672.
- B. Motion to approve the construction of a single-family home on parcel 85-4-119-223-3030.
- C. Motion to approve up to \$25,000 of Launch/Marina funds each year to fund Police Department time related to the launches.

Skinner/Fitzgerald motion to approve omnibus agenda with amendment to item C. “approval up to \$25,000.” Motion carried 7-0.

PRESIDENT AND TRUSTEE REPORTS

TRUSTEE TIM INFUSINO - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING

TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION

Discussion and possible action regarding awarding the contract for the Village’s 2025 Street Resurfacing Project.

Bids were opened last week for the 2025 Street Resurfacing Project. The project will cover portions of Esch Road, 400th Avenue, Pheasant Avenue, Willow Road, Sunset Drive, and Shady Lane. Engineer Droessler recommended awarding the contract to Stark Pavement Corp., which submitted the lowest bid of \$577,457.50. The budget for this project is \$600,000. A question was raised about why road resurfacing is done every three years. Engineer Droessler explained that when he first started, it was done annually. However, a policy change under the previous administrator shifted the schedule. At the time, the village allocated \$200,000 per year for resurfacing, but it was difficult to attract contractors for projects of that size. As a result, the decision was made to consolidate funds and complete resurfacing every three years instead. Trustee Kaskin expressed interest in returning to a two-year cycle. However, President Skinner noted that the current three-year program provides better value for the investment.

Droessler added that if additional funds are available, it would be beneficial to include Waldeck in the project. The \$600,000 budget does not include an anticipated \$20,291 Local Road Improvement Program (LRIP) grant from the state for a portion of Willow Road. Factoring in this grant, additional funds may be available.

Fitzgerald/Karow motion to approve the Stark Pavement Corporation base bid and the alternate bid as long as it doesn’t exceed the \$600,000 plus the LRIP funds. Motion carried 7-0.

TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS

January 2025 Building Permits: 38; Valuation: \$730,718.96, Fees Collected: \$14,187.89.

Karow/Skinner motion to approve Ordinance 2025-2-1 to Rezone from the Residential Zone to the Commercial Zone Parcel 86-4-119-281-4001.

Trustee Fitzgerald stated that the Plan Commission had assumed the property could be zoned commercial with limited office use; however, that is not the case. Administrator Jager clarified that the Plan Commission's intended restriction could not be applied, meaning all commercial uses would be permitted. Fitzgerald expressed opposition to approving the change.

Jager said the attorney had reviewed the zoning change and found no legal issues, stating the decision depended on the board's vision for the area. A concern was raised that if the property were sold, it would remain commercial, potentially allowing a wide range of uses.

The board consensus was to bring the item back for further discussion, exploring the possibility of keeping the property zoned residential while allowing office use through a conditional use permit. This approach would avoid rezoning while still permitting the intended use under specific conditions.

Motion withdrawn.

Skinner/Perl motion to table the item. Motion carried 7-0.

Karow/Skinner motion to approve a Condominium Plat for an existing structure at 202 E. Main St. Parcels 85-4-119-211-3525, 85-4-119-211-3535, 85-4-119-211-3541

This was the old Stan's Lumber. Skinner requested amending the motion to approve contingent upon having a condo development agreement. Laura stated the intent is that this is going to be broken into 8 different sections. The board had several questions regarding the proposal. Karow raised concerns about multiple ownership of a common building and the legal documents required. Fitzgerald emphasized the uniqueness of the situation and suggested legal review to identify potential issues for the village. The board consensus was to table the discussion.

Motion withdrawn.

Skinner/Andres motion to table the item. Motion carried 7-0.

TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

January 2025 Code Enforcement: Active Cases: 11, Closed Cases: 2

Discussion regarding a Kenosha Drug Operations Group Agreement between the Kenosha County Sheriff's Office and the Twin Lakes Police Department.

Chief Hall stated that while prior agreements have been sent in the past, this is a new agreement due to the addition of a new member to the unit. Skinner noted that a paragraph from previous agreements was omitted from this version. The missing paragraph states that if the unit dissolves, all forfeitures would remain with that entity, and nothing would be provided to the Village. Skinner recommended withholding approval until the paragraph is reinstated.

Skinner/Andres motion to table the item. Motion carried 7-0.

VILLAGE PRESIDENT HOWARD SKINNER

President Discussion and possible action regarding the Aquanuts Agreement and Compliance Statement.

The agreement remains the same that is approved annual, except this is a five-year agreement instead of a one-year agreement. Additionally, there is a clause allowing the village to revoke the permit at any time if there are excessive complaints.

Skinner/Andres motion to approve the Aquanut's Agreement. Motion carried 7-0.

