



VILLAGE OF TWIN LAKES

105 East Main Street P O Box 1024 Twin Lakes, Wisconsin 53181

Phone (262) 877-2858 Fax (262) 333-3286

VILLAGE BOARD MEETING

Monday, February 17, 2025 – 6:30 p.m.

Village Hall, 105 E. Main Street, Twin Lakes, WI

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL VILLAGE BOARD: TRUSTEES ANDRES, FITZGERALD, INFUSINO, KAROW, KASKIN, PERL, PRESIDENT SKINNER
4. APPROVAL OF VOUCHERS FOR PAYMENT: Corporate Checking (including General Fund, Sanitation, Capital Projects-E/M, Sewer Utility, Lake Rehab, Sewer Hook-Up, Sewer Replacement, and Tax Account): 36696-36714, 569-589, 1616 Expenses – \$243,082.92
5. APPROVAL OF MINUTES: January 20, 2025 Regular Board Meeting, February 3, 2025 Special Board Meeting
6. PUBLIC COMMENTS AND QUESTIONS: The Village Board will receive comments on agenda items only.
7. OMNIBUS AGENDA
 - A. Motion to approve reducing the Letter of Credit for the Oak Meadow Phase 2A from \$45,265 to \$21,672.
 - B. Motion to approve the construction of a single-family home on parcel 85-4-119-223-3030
 - C. Motion to approve the use of \$25,000 of Launch/Marina funds each year to fund Police Department time related to the launches.
8. PRESIDENT AND TRUSTEE REPORTS
 - A. TRUSTEE TIMOTHY INFUSINO - ADMINISTRATION, FINANCE, JUDICIARY, LICENSING
 - B. TRUSTEE KEVIN FITZGERALD - STREETS & ROADS, EQUIPMENT, STREET LIGHTS, WEEDS, LAKE PLANNING AND PROTECTION
 1. Discussion and possible action regarding awarding the contract for the Village's 2025 Street Resurfacing Project.
 - C. TRUSTEE BILL KASKIN - CEMETERY, SANITATION, RECYCLING, SENIORS
 - D. TRUSTEE AARON KAROW - BUILDING AND ZONING, PLAN COMMISSION, AND PUBLIC BUILDINGS
 1. January 2025 Building Permits: 38; Valuation: \$730,718.96, Fees Collected: \$14,187.89.

2. Consideration of a motion to approve Ordinance 2025-2-1 to Rezone from the Residential Zone to the Commercial Zone Parcel 86-4-119-281-4001.
3. Consideration of a motion to approve a Condominium Plat for an existing structure at 202 E. Main St. Parcels 85-4-119-211-3525, 85-4-119-211-3535, 85-4-119-211-3541

E. TRUSTEE KEN PERL - POLICE, FIRE, LAKE CONTROL, PARKS AND BEACHES

1. January 2025 Code Enforcement: Active Cases: 11, Closed Cases: 2
2. Discussion regarding a Kenosha Drug Operations Group Agreement between the Kenosha County Sheriff's Office and the Twin Lakes Police Department.

F. TRUSTEE BARB ANDRES - SEWER, HEALTH AND ENVIRONMENT, YOUTH, LIBRARY

G. VILLAGE PRESIDENT HOWARD SKINNER

1. Discussion and possible action regarding the Aquanuts Agreement and Compliance Statement.

9. CLOSED SESSION

Notice is given that the Village Board may move to closed session for the following reason: Pursuant to Wis. Stat. s. 19.85(1)(c) and (e) related to employment, compensation, promotion, or performance evaluation for the purposes of conducting an annual performance evaluation of the Village Administrator (Roll Call Vote)

10. ADJOURN

*****MATTERS MAY BE TAKEN IN ORDER OTHER THAN LISTED*****

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.



7.)C.

MEMORANDUM

To: Village Board
From: Laura Jager, Village Administrator
Date: February 13th 2025
Subject: Proposal to Allocate a Portion of Boat Launch Fees

I am following up on the previous proposal concerning the allocation of boat launch fees toward funding water patrol services. After consulting with our auditors, it has been determined that since the Village is already receiving state reimbursement for 70% of water patrol costs through the water patrol grant, we should avoid drawing from this grant again. Instead, I propose an updated solution: using the Launch Marina fund to pay for patrol officers' time spent specifically managing duties associated with the boat launches.

This approach ensures the funds are allocated in a way that is directly tied to the services provided, benefiting boaters who use the launch facilities while maintaining fiscal responsibility.

Revised Proposal: Rather than using boat launch fees to fund the broader water patrol, I recommend allocating Launch Marina funds to cover the costs of police officers' time specifically related to managing activities at the boat launches. This would allow us to cover the necessary patrol and maintenance costs for launch-related services without overlapping with the state grant.

Justification for Charging the Launch Marina Fund: The Police Department dedicates significant time to supporting the operation of the boat launches, and these activities directly tie into the launch fees. Below are key activities the Police Department engages in that justify the use of Launch Marina funds to support these efforts:

1. **Water Calls:** The Police Department regularly responds to water-related incidents on the lake, ranging from accidents to general safety checks. Launch fees help cover the cost of officers' time spent responding to these calls, ensuring that appropriate resources are allocated for public safety on the water.
2. **Checking Launch Parking Lots for Paid Launch Fees:** Officers patrol the parking lots to verify that boaters have paid the appropriate launch fees. This ensures compliance with the fees that help support water safety enforcement.
3. **Nights and Weekend Maintenance of Launch Kiosks:** The launch kiosks are vital to the operation of the boat launch, and incidents or technical difficulties may arise outside of regular business hours. The Police Department is available to respond during nights and weekends to address any issues related to the kiosks, such as malfunctions or vandalism.
4. **Processing Parking Tickets:** Officers are responsible for issuing and processing parking tickets for boaters who violate parking rules at the launch site. Launch fees will help offset the administrative costs associated with these violations, ensuring that tickets are effectively managed and fines are collected.
5. **Opening and Closing of Launch Bathrooms:** The opening and closing of the launch site bathrooms are essential for maintaining a clean and functional environment for visitors. Police officers, as part of their regular patrol duties, manage the unlocking and securing of the bathrooms during off-hours, preventing potential misuse or vandalism.
6. **Suspending Registration of Vehicles for Unpaid Parking Tickets:** Officers assist with the suspension of vehicle registrations for those who fail to pay parking fines after a designated period. This is an important aspect of maintaining compliance with parking regulations and ensuring fair use of the launch facilities.

Respectfully,
Laura Jager
Village Administrator

8.) B.) 1.



February 12, 2025

Village of Twin Lakes
105 East Main Street
Twin Lakes, WI 53181

Attention: Ms. Laura Jager, Village Administrator

Subject: Recommendation for Award of Contract; 2025 Street Resurfacing

Bid Deadline: February 12, 2025 at 11:00 a.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2025 Street Resurfacing project and to recommend award of a contract. This project involves pulverizing, shaping and shouldering, compacting asphalt millings to produce an acceptable profile, and overlaying hot-mix asphalt pavement on various streets in the Village of Twin Lakes, with an alternate for work on Waldeck Drive. The streets to be paved as part of this project include:

- Esch Road: Zerfas Drive to 400th Avenue
- 400th Avenue: Esch Road to Village Limits
- Pheasant Ave: Elizabeth Lane to Park Lane
- Willow Road: Lakeshore Way to Park Lane
- Willow Road: Park Lane to Elizabeth Lane
- Sunset Drive: Park Lane to end of curb
- Shady Lane: Esch Road to Swallow Road

The pre-bid estimate for the base bid was \$722,100.00. Seven contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Four paving contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Alternate Bid Total
Stark Pavement Corp.	\$577,457.50	\$36,262.75
Payne & Dolan, Inc.	\$621,314.00	\$43,598.00
Asphalt Contractors, Inc.	\$663,332.50	\$44,854.00
Maneval Construction Co., Inc.	\$777,805.00	\$51,141.00

All bids were properly submitted, except that Asphalt Contractors totaled their alternative bid incorrectly. This error has been corrected as shown above and in the attached bid tabulation. This may be waived as a minor informality, and we so recommend.

The low bidder, using the base bid only, or the base bid and alternate bid is Stark Pavement Corp. of Brookfield, Wisconsin, an experienced asphalt contractor that completed a similar project for the Village in 2016. We recommend that Stark Pavement Corporation be awarded a contract for the base bid amount of \$577,457.50.

This will be a unit price contract. That is, the contractor will be paid for the work performed based on the unit prices bid. This means that the final cost could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD:sai

J:\JOB#\S\Twin Lakes\TL 42-M4 2025 Street Reconstruction\10 - Construction\Bidding\Recommendation Ltr.docx

BID TABULATION

Project: 2025 Street Resurfacing; Village of Twin Lakes
 Engineer's Project Number: TL 42 Bid Deadline: February 12, 2025 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Stark Pavement Corp.		Payne & Dolan, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID									
Esch Road									
1.	Pulverizing and Grading of Existing Asphalt Pavement	24,600	sq. yds.	\$ 3.00	\$ 73,800.00	\$ 2.25	\$ 55,350.00	\$ 1.50	\$ 36,900.00
2.	Clean & Tack	24,600	sq. yds.	\$ 0.50	\$ 12,300.00	\$ 0.25	\$ 6,150.00	\$ 0.01	\$ 246.00
3.	2" Hot Mix Asphalt Lower Course, Type 4 LT	3,050	tons	\$ 80.00	\$ 244,000.00	\$ 73.55	\$ 224,327.50	\$ 72.30	\$ 220,515.00
4.	2" Hot Mix Asphalt Lower Course, Type 5 LT	3,050	tons	\$ 80.00	\$ 244,000.00	\$ 74.20	\$ 226,310.00	\$ 100.00	\$ 305,000.00
5.	Traffic Control	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 7,500.00	\$ 7,500.00	\$ 500.00	\$ 500.00
6.	2' Wide Gravel Shoulder	19,200	lin. ft.	\$ 5.00	\$ 96,000.00	\$ 1.35	\$ 25,920.00	\$ 2.00	\$ 38,400.00
7.	Manhole Adjustments	4	each	\$ 500.00	\$ 2,000.00	\$ 930.00	\$ 3,720.00	\$ 938.00	\$ 3,752.00
8.	Road Base Repair	400	cu. yds.	\$ 50.00	\$ 20,000.00	\$ 69.70	\$ 27,880.00	\$ 40.00	\$ 16,000.00
9.	Erosion Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 300.00	\$ 300.00	\$ 1.00	\$ 1.00
	TOTAL BASE BID				\$ 722,100.00		\$ 577,457.50		\$ 621,314.00
ALTERNATE BID - Waldeck Drive									
A1	Pulverizing and Grading of Existing Asphalt Pavement	1,610	sq. yds.	\$ 4.00	\$ 6,440.00	\$ 2.25	\$ 3,622.50	\$ 1.50	\$ 2,415.00
A2	Clean & Tack	1,610	sq. yds.	\$ 0.50	\$ 805.00	\$ 0.25	\$ 402.50	\$ 0.20	\$ 322.00
A3	2" Hot Mix Asphalt Lower Course, Type 4 LT	190	tons	\$ 80.00	\$ 15,200.00	\$ 73.55	\$ 13,974.50	\$ 75.00	\$ 14,250.00
A4	2" Hot Mix Asphalt Lower Course, Type 5 LT	190	tons	\$ 80.00	\$ 15,200.00	\$ 74.20	\$ 14,098.00	\$ 125.00	\$ 23,750.00
A5	Traffic Control	1	lump sum	\$ 2,000.00	\$ 2,000.00	\$ 3,200.00	\$ 3,200.00	\$ 1.00	\$ 1.00
A6	2' Wide Gravel Shoulder	715	lin. ft.	\$ 5.00	\$ 3,575.00	\$ 1.35	\$ 965.25	\$ 4.00	\$ 2,860.00
	TOTAL ALTERNATE BID				\$ 43,220.00		\$ 36,262.75		\$ 43,598.00

BID TABULATION

Project: 2025 Street Resurfacing; Village of Twin Lakes

Engineer's Project Number: TL 42

Bid Deadline: February 12, 2025 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Asphalt Contractors, Inc.		Maneral Construction Co., Inc.			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
BASE BID									
Esch Road									
1.	Pulverizing and Grading of Existing Asphalt Pavement	24,600	sq. yds.	\$ 3.00	\$ 73,800.00	\$ 2.00	\$ 49,200.00		
2.	Clean & Tack	24,600	sq. yds.	\$ 0.30	\$ 7,380.00	\$ 0.10	\$ 2,460.00		
3.	2" Hot Mix Asphalt Lower Course, Type 4 LT	3,050	tons	\$ 78.25	\$ 238,662.50	\$ 85.00	\$ 259,250.00		
4.	2" Hot Mix Asphalt Lower Course, Type 5 LT	3,050	tons	\$ 86.20	\$ 262,910.00	\$ 91.00	\$ 277,550.00		
5.	Traffic Control	1	lump sum	\$ 2,000.00	\$ 2,000.00	\$ 84,325.00	\$ 84,325.00		
6.	2' Wide Gravel Shoulder	19,200	lin. ft.	\$ 2.40	\$ 46,080.00	\$ 2.00	\$ 38,400.00		
7.	Manhole Adjustments	4	each	\$ 1,000.00	\$ 4,000.00	\$ 515.00	\$ 2,060.00		
8.	Road Base Repair	400	cu. yds.	\$ 70.00	\$ 28,000.00	\$ 87.00	\$ 34,800.00		
9.	Erosion Control	1	lump sum	\$ 500.00	\$ 500.00	\$ 29,760.00	\$ 29,760.00		
	TOTAL BASE BID				\$ 663,332.50		\$ 777,805.00		
ALTERNATE BID - Waldeck Drive									
A1	Pulverizing and Grading of Existing Asphalt Pavement	1,610	sq. yds.	\$ 4.60	\$ 7,406.00	\$ 2.00	\$ 3,220.00		
A2	Clean & Tack	1,610	sq. yds.	\$ 0.30	\$ 483.00	\$ 0.10	\$ 161.00		
A3	2" Hot Mix Asphalt Lower Course, Type 4 LT	190	tons	\$ 87.00	\$ 16,530.00	\$ 102.00	\$ 19,380.00		
A4	2" Hot Mix Asphalt Lower Course, Type 5 LT	190	tons	\$ 91.00	\$ 17,290.00	\$ 108.00	\$ 20,520.00		
A5	Traffic Control	1	lump sum	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00		
A6	2' Wide Gravel Shoulder	715	lin. ft.	\$ 3.00	\$ 2,145.00	\$ 4.00	\$ 2,860.00		
	TOTAL ALTERNATE BID				\$ 44,854.00		\$ 51,141.00		

VILLAGE OF TWIN LAKES

ORDINANCE NO. 2025-2-1

An Ordinance to Rezone from the Residential Zone to Commercial Zone Parcel 86-4-119-281-4001

WHEREAS, upon receipt of a request for rezoning of the parcel from Place For God LLC, Owner, of Parcel 86-4-119-281-4001, the Village of Twin Lakes Plan Commission considered the proposed zoning of the property; and,

WHEREAS, the matter was considered at a public hearing of the Village Plan Commission on January 8, 2025, at which comment was taken on the proposed rezoning to Commercial; and,

WHEREAS, the Village Board of the Village of Twin Lakes hereby finds that the change in Zoning designation to Commercial is appropriate and finds that such change is in the best interest of public necessity, convenience, general welfare, or good zoning practice.

NOW, THEREFORE, the President and the Trustees of the VILLAGE OF TWIN LAKES, Kenosha County, Wisconsin, do herewith ordain as follows, to wit:

SECTION I

The foregoing clauses are incorporated herein as if specifically restated and are hereby included as part of the findings of this ordinance.

SECTION II

The following-described property is hereby re-zoned from the Residential Zone (Under the Twin Lakes Code of Ordinances) to Commercial Zone (under the Village of Twin Lakes Code of Ordinances):

That part of the Northeast 1/4 of the Southeast 1/4 and that part of the Northwest 1/4 of the Southeast 1/4 of Section 20, Town 1 North, Range 19 East of the Fourth Principal Meridian, described as follows: Beginning at a concrete monument at the Northeast corner of the Northeast 1/4 of said Southeast 1/4; thence South 1 degree 34' 08" East, grid bearing from North, Wisconsin Coordinate System, South Zone, along the East line of the Northeast 1/4 of said Southeast 1/4 65.29 feet to the center line of West Main Street; thence Southwesterly a distance of 158.05 feet along said center line and a curve to the left, not tangent to the last described line, radius of 505.00 feet, central angle 17 degrees 55' 55", a chord bearing South 55 degrees 34' 18" West and a chord distance of 157.41 feet; thence South 46 degrees 36' 20" West along tangent and said center line 924.30 feet; thence North 43 degrees 23' 40" West 174.24 feet; thence South 46 degrees 36' 20" West 379.40 feet; thence South 56 degrees 57' 08" East 204.97 feet (previously recorded as 205.01 feet) to the center line of West Main Street; thence. Southwesterly along said center line and a curve to the left 17.56 feet, radius of 896.91 feet, central angle 1 degree 07' 18", a chord bearing South 32 degrees 28' 51" West and a chord distance of 17.56 feet; thence South 31 degrees 55' 12" West along tangent and said center line 122.56 feet; thence North 83 degrees 38' 24" West 423.97 feet (line previously recorded in an adjacent conveyance as 426.12 feet); thence North 2 degrees 16' 54" East 6.94 feet; thence South 89 degrees 47' 11" West 1068.92 feet (line previously recorded in adjacent conveyances as 1068.13) to the West line of the Northwest 1/4 of said Southeast 1/4 said point being 257.77 feet Northerly of the Southwest corner of the Northwest 1/4 of said Southeast

1/4; thence North 1 degree 19' 23" West along the West line of the Northwest 1/4 of said Southeast 1/4 1077.17 feet to the Northwest corner of the Northwest 1/4 of said Southeast 1/4; thence North 89 degrees 24' 18" East along the North line of the said Southeast 1/4 2612.51 feet to the point of beginning, lying and being in the Village of Twin lakes, County of Kenosha and State of Wisconsin.

ALSO

That part of the Northeast 1/4 of the Southeast 1/4 of Section 20, Town 1 North, Range 19 E of the Fourth Principal Meridian, described as follows: Commencing at the Northeast corner of said Southeast 1/4; thence South 01 degrees 34' 08" East, grid bearing from North, Wisconsin Coordinate System, South zone, along the East line of said Southeast 1/4 65.29 feet to the center line of West Main Street; thence Southwesterly 158.05 feet along said center line and a curve to the left not tangent to the last line described; said curve has a radius of 505.00 feet, a central angle of 17 degrees 55' 55", a chord bearing of South 55 degrees 34' 18" West and a chord distance of 157.41 feet; thence South 46 degrees 36' 20" West along tangent and the center line of said street 130.96 feet to the most Northwesterly corner of Amended Kenosha County Certified Survey Map No. 1768 on file and of record in the office of the Kenosha County Register of Deeds, also being the point of beginning of the land to be described; thence South 43 degrees 23' 40" East along the Northerly portion of the Westerly line of said Certified Survey Map 232.87 feet; thence South 46 degrees 36' 20" West along Southerly portion of the Northerly line of said Certified Survey Map and parallel with said center line 245.60 feet; thence North 43 degrees 23' 40" West 232.87 feet to the center line of said street; thence North 46 degrees 36' 20" East along said center line 245.60 feet to the point of beginning, lying and being In the Village of Twin Lakes, County of Kenosha and State of Wisconsin.

The Zoning maps for the District shall be amended accordingly. (Reference Village Chapter 17.16)

SECTION III

All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION IV

This ordinance shall take effect upon passage as provided by law.

Dated this 17th day of February, 2025.

VILLAGE OF TWIN LAKES

ATTEST:

Howard K. Skinner, Village President

Sabrina Waswo, Village Clerk

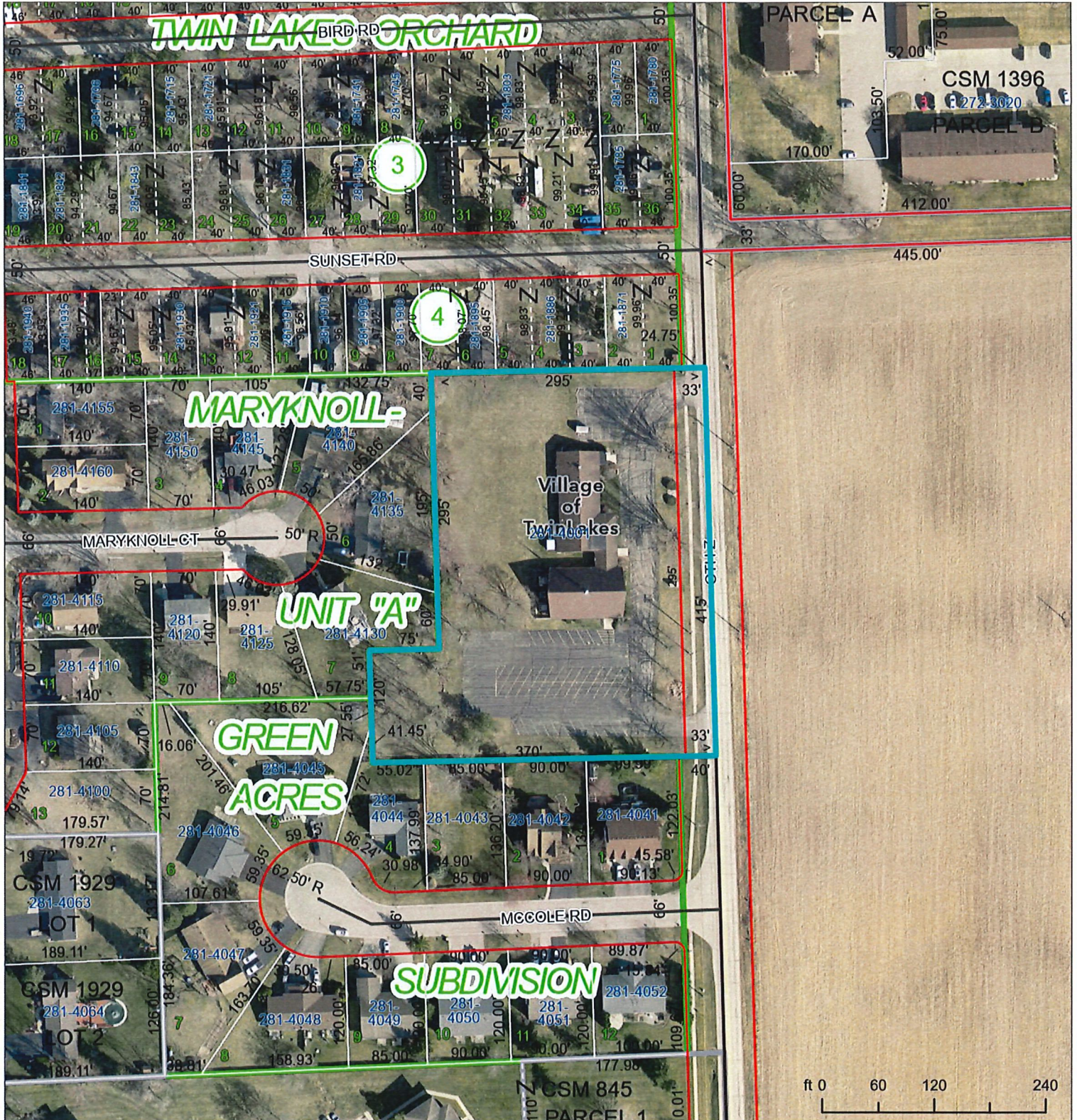
Members Voting:

- ____ Aye
- ____ Nay
- ____ Absent
- ____ Abstained



1:1,753
 1" = 146'

Date Printed: 2/13/2025



DISCLAIMER This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, data and information located in various state, county and municipal offices and other sources affecting the area shown and is to be used for reference purposes only. Kenosha County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact Kenosha County.



Department of Building and Zoning
Plan Commission / Design Review
Application and Checklist

Section 17.42.020 of the Village Code lists all projects that must go before the Plan Commission and undergo a Design Review. Please read this section to determine if your project must go through this process. You may also be required to complete this application if the Building Inspector, upon review of your project, has determined that a Design Review is necessary.

Please Print Clearly:

Legal Property Owner:

Name: 202 Main Street Partners, LLC
Mailing Address: 6450 Double Eagle Drive, Unit 724
Woodridge FL 60517
City State Zip

Applicant/Petitioner:

Name: John Economou
Mailing Address: 6450 Double Eagle Drive, Unit 724
Woodridge Illinois 60517
City State Zip
Telephone #: 630-743-8093
(Area Code)
Fax Number: none
E-Mail Address: economoujohn6@gmail.com

Property Information

Property Address: 202 E. Main Street
TWIN LAKES, WI 53181
City State Zip
Parcel Number: 85-4-119-211-3525/85-4-119-211-3535/85-4-119-211-3540
General Project Location: 202 - 210 E. MAIN, TWIN LAKES, WI - (OLD LUMBERYARD SITE)
Proposed Project Use: Current commercial + residential apartments
Current Use: commercial retail + residential apartments
Existing Zoning: COM

Next Steps:

Before submitting materials to the Plan Commission/Design Review Board, please follow the steps below:

1.) You may schedule a meeting with the Building Inspector to review your proposed project plans: 262.877.3700 Tuesdays and Thursdays, 12:30pm-2:00pm.

2.) Submit required plans and monies 30 days prior to the next scheduled Plan Commission/Design Review meeting. Plan Commission/Design Review meets the fourth Wednesday of each month at 6:30PM at the Village Hall, 108 E. Main Street, unless rescheduling is needed due to availability. All required paperwork must be submitted before the project will be placed on the agenda.

Next Plan Commission Date: _____

3.) Submit 19 copies of the plans. Anything larger than letter-sized paper will need to be folded for mailing purposes.

Plan Commission / Design Review Checklist

The design review plan must include the following information. For more detailed specifications for the different aspects of your project, it is important that you review 17.42.040 of the Village Code available at www.villageoftwinlakes.net/documents/village-code/

- Drawing of the site plan and/or survey. Must be drawn to a recognized engineering scale, with graphic scale and north arrow *(proposed condo plat enclosed)*
- Name, address, e-mail, and telephone number of the developer, engineer, or architect *(see applicant/petitioner)*
- Environmental features of the property *-(no changes)*
- Artist renderings of structures, signs, elevations of all 4 sides, and photos *(no exterior work)*
- Floor plans *(no changes)*
- Examples of possible building materials *(no external changes)*
- Location of utilities, gas meter, electric transformer, HVAC equipment, dumpsters, etc.
- Landscaping *(no changes to landscaping)*
- Fire protection *(no changes)*
- Storage and screening of garbage and refuse *(no changes)*
- Snow removal areas and procedures *(no changes)*
- Sign rendering including the following: *(no signage changes)*
 - Height
 - Location
 - Light wattage
 - Illumination
- Proposed techniques for on-site stormwater retention / detention *(no changes to on-site civil)*
- Parking lot layout *(no changes)*
- The type, size, and location of existing and proposed buildings and their uses *(no footprint changes)*
- Written and signed statement by the legal owner authorizing the agent to act on their behalf *(no agent)*
- Any other information helpful in reviewing the Design Review Plan *(see attached)*

Are you requesting zoning changes? ** Yes _____ No X

If yes, fill in the fields immediately below:

Current Zoning: _____ Proposed Zoning: _____

** Zoning change requests are \$325

Village staff may determine that an escrow account is to be set up with the Village Treasurer to cover attorney/engineer and/or Village Planner fees. Applicant/petitioner is hereby duly advised that the engineer and/or attorney or any professional assistance as deemed necessary by the Village of Twin Lakes may be employed for this project, issue, or matter. Escrow money required from the applicant will be put into an account for use in the payment of any professional fees and any balance will be returned within 45 days after the matter is completed.

To accompany this application: \$250.00 fee for Plan Commission/Design Review appearance, additional fees and escrow money as noted below, and all completed paperwork.

Owner's Signature: John W. Ellen

Applicant/Petitioner's Signature: John W. Ellen

Date: 1/19/25

Required Fees

Plan Commission/Design Review Appearance Fee (Village Code 3.06.010 (D), 1 & 2): \$ 250

Zoning Change Request Fee: \$325 if applicable (Municipal Code 17.44.050 (C)): \$ _____

Escrow, as required by Village Administrator and Building Inspector: \$ _____

Total Amount Due: \$ _____

Developer's Agreement Required? Yes _____ No _____

202 MAIN STREET, A CONDOMINIUM

PLAT OF SURVEY
OF

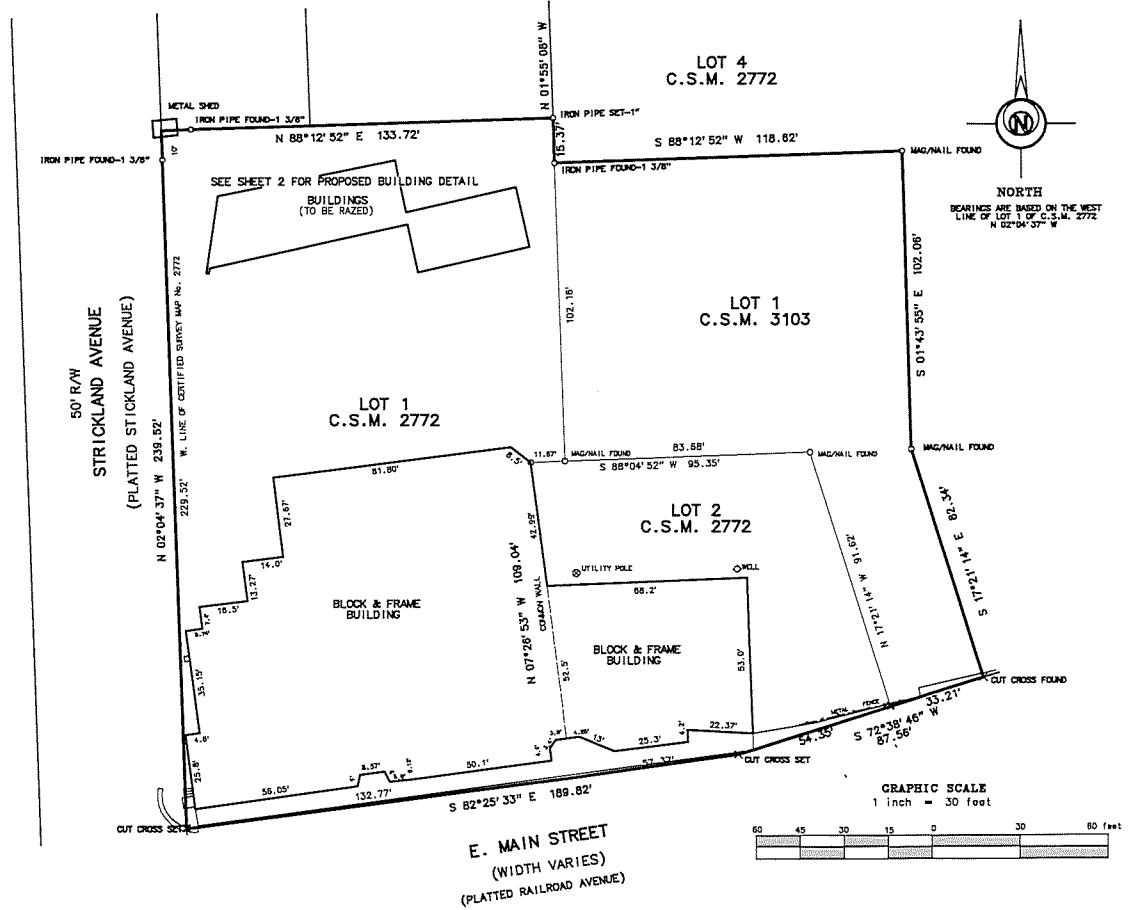
Lots 1 and 2 of Kenosha County Certified Survey Map 2772 as recorded in the office of the Kenosha County Register of Deeds as Document 1739530 and Lot 1 of Kenosha County Certified Survey Map 3103 as recorded in the office of the Kenosha County Register of Deeds as Document 1971318 located in the Southwest Quarter of the Northeast Quarter of Section 21, Town 1 North, Range 19 East of the 4th Principal Meridian, Village of Twin Lakes, Kenosha County, Wisconsin

THIS AREA FOR REGISTER OF DEEDS RECORDING DATA

Fieldwork completed on and date of certification: January 9, 2025
 I hereby certify that I have surveyed the above described property and the above plot is a true representation thereof and show the size and location of the property, its exterior boundaries, the location and dimensions of all visible structures, thereon, boundary fences, apparent easements and roadways and visible encroachments, if any.
 This survey is made for the exclusive use of the present owners of the property, and also those who purchase, mortgage or guarantee the title thereto within ONE YEAR from the date hereof.
 Dated at Wheatland, Wisconsin this 20th day of January 2025.

Mark A. Bolender
 Wisconsin Professional Land Surveyor S-1784

SHEET 1 OF 3 SHEETS

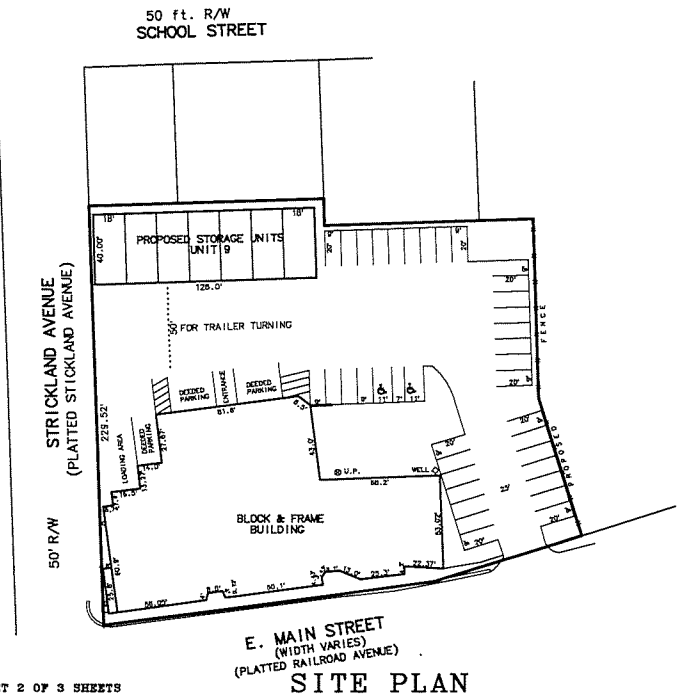
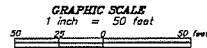


202 MAIN STREET, A CONDOMINIUM

Lots 1 and 2 of Kenosha County Certified Survey Map 2772 as recorded in the office of the Kenosha County Register of Deeds as Document 1739530 and Lot 1 of Kenosha County Certified Survey Map 3103 as recorded in the office of the Kenosha County Register of Deeds as Document 1971318 located in the Southwest Quarter of the Northeast Quarter of Section 21, Town 1 North, Range 19 East of the 4th Principal Meridian, Village of Twin Lakes, Kenosha County, Wisconsin

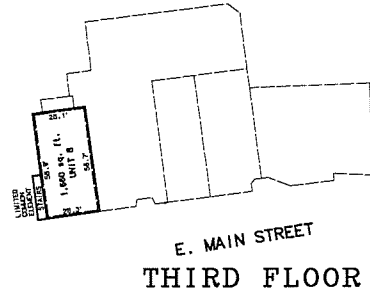
Notes:
 Parking areas are Common Elements except for the three parking spaces at rear of Unit 1 deeded to said unit as Limited Common Elements

Interior square footage is calculated from drawings provided by the owner/divider and by field measurements by this office.

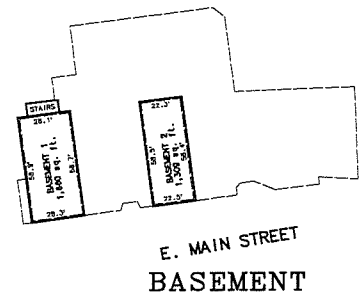


SHEET 2 OF 3 SHEETS

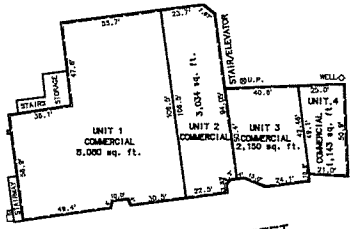
SITE PLAN



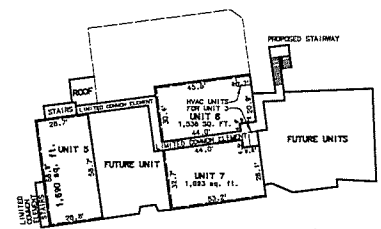
THIRD FLOOR



BASEMENT



GROUND FLOOR



SECOND FLOOR

202 MAIN STREET, A CONDOMINIUM

Lots 1 and 2 of Kenosha County Certified Survey Map 2772 as recorded in the office of the Kenosha County Register of Deeds as Document 1739530 and Lot 1 of Kenosha County Certified Survey Map 3103 as recorded in the office of the Kenosha County Register of Deeds as Document 1971318 located in the Southwest Quarter of the Northeast Quarter of Section 21, Town 1 North, Range 19 East of the 4th Principal Meridian, Village of Twin Lakes, Kenosha County, Wisconsin

SURVEYOR'S CERTIFICATE

I, Mark A. Bolender, Professional Land Surveyor, S-1784, hereby certify that in full compliance with the provisions of Chapter 703 of the Wisconsin Statutes, I have surveyed and mapped the following described lands:

Lots 1 and 2 of Kenosha County Certified Survey Map 2772 as recorded in the office of the Kenosha County Register of Deeds as Document 1739530 and Lot 1 of Kenosha County Certified Survey Map 3103 as recorded in the office of the Kenosha County Register of Deeds as Document 1971318 located in the Southwest Quarter of the Northeast Quarter of Section 21, Town 1 North, Range 19 East of the 4th Principal Meridian, Village of Twin Lakes, Kenosha County, Wisconsin

I hereby certify that the condominium plat correctly represents the condominium described as proposed at the date hereof; that the floor plans are reproduced from plans provided by the owner and on-site measurements and the location and identification of each unit and the common elements can be determined from the plat. The undersigned surveyor makes no certification to the accuracy of the floor plans of the condominium buildings and units contained in the plat and the approximate dimensions and floor areas thereof.

Mark A. Bolender, Wisconsin Professional Land Surveyor S-1784
January 17, 2025

CERTIFICATE OF APPROVAL VILLAGE OF TWIN LAKES

There are no objections to this condominium plat with respect to Section 703 Wis. Statutes and it is hereby approved for recording.

Howard Skinner-Village President

Sabrina Waswo-Village Clerk

Dated this _____ day of _____, 2025

**KENOSHA DRUG OPERATIONS GROUP
AGREEMENT BETWEEN
THE KENOSHA COUNTY SHERIFF'S OFFICE
VILLAGE OF TWIN LAKES POLICE DEPARTMENT**

I. AUTHORITY

The “**KENOSHA DRUG OPERATIONS GROUP**” hereinafter referred to as **KDOG** is formed under authority of §66.0301, Wisconsin Statutes, and entitled “Intergovernmental Cooperation.”

II. MISSION

To combine and coordinate the law enforcement resources of the Kenosha County Sheriff's Office and the Village of Twin Lakes Police Department to the enforcement effort associated with the illegal use, abuse, and distribution of controlled substances.

III. COUNTY-WIDE JURISDICTION

The Kenosha Sheriff's Office is hereby designated the “Lead Agency” and will provide supervision over KDOG. Village of Twin Lakes Police Officers who are assigned to KDOG shall be deputized by the Kenosha County Sheriff, and shall thereafter act in KDOG matters with countywide jurisdiction.

IV. TECHNICAL SUPPORT

KDOG may seek technical support from any unit of government willing and able to provide it. Specifically, they may call upon the District Attorney, or designee thereof, for legal advice, legal training and assistance in procuring wiretaps and search warrants.

V. RESPONSIBILITY OF MEMBER AGENCIES

- A. Contribute state trained and certified law enforcement officers.
- B. Update the training of a contributed law enforcement officer.
- C. Pay wages, salary, fringe benefits, retirement contributions, social security contributions, disability retirement contributions or benefits, unemployment compensation contributions or benefits, and workers compensation benefits of a contributed law enforcement officer as determined by the governing body of the respective unit of government, by labor agreement, or by operation of law.
- D. Determine and pay for, where applicable, sick leave, vacation leave, overtime pay, unpaid leave, other paid leave, and compensatory time off of a contributed law enforcement officer, and monitor and enforce the same.
- E. Defend or provide a defense to a contributed law enforcement officer in any suit, proceeding, or action at law or equity where required to do so by State Law, where the underlying incident arises out of any KDOG action.
- F. Pay all warranted and legitimate claims, losses, judgments, damages, expenses, costs and awards of attorney fees to the extent they owe, which arise out of KDOG actions of a contributed law enforcement officer, the member law enforcement agency or their governmental units.
- G. Amend their insurance policies, if any, to afford the protection herein required.
- H. Equip and maintain the equipment of contributed law enforcement officers. Said equipment to be the property of the member law enforcement agency.
- I. Share the miscellaneous costs and expenses of KDOG operation.

- J.** Insure, or otherwise be responsible for any loss or damage to equipment furnished to and utilized by its contributed law enforcement officer.
- K.** Follow KDOG Policy and Procedure Manual.
- L.** The Village of Twin Lakes Police Department Officer(s) shall participate at a minimum of three (3) working days per month. A Village of Twin Lakes Police Department Officer may work no more than twenty (20) working days per month.
- M.** The Village of Twin Lakes Police Department may request reimbursement for overtime expenses incurred resulting from KDOG investigations. Requests for reimbursement shall be submitted in writing to the Kenosha Sheriff's Office Fiscal Services Manager quarterly. These requests shall be submitted within 10 days of the completion of the quarter. The Kenosha Sheriff's Office Fiscal Services Manager is responsible for approving these requests based on available budgets including but not limited to applicable State or Federal Grant Funds. If the Sheriff's Office does not have funds available, the Village of Twin Lakes Police Department shall be responsible for any overtime expenses incurred by its officers.

VI. FACILITIES

KDOG shall operate out of facilities provided by the Sheriff's Office and Village of Twin Lakes Police Department.

VII. RECORDS

KDOG records shall be established and maintained in accordance with policies and procedures of the Kenosha County Sheriff's Office and the Bureau of Justice Assistance - U.S. Department of Justice Criminal Intelligence Systems Operating Policies (28 CFR Part 23).

VIII. ARREST STATISTICS

Arrests by KDOG officers will be credited to KDOG. However, for uniform crime reporting statistical data, arrest statistics will be credited to the Sheriff's Office. KDOG will provide the Office of Justice Assistance with quarterly and annual reports of the unit's activities.

- A. The Sheriff's Office and Village of Twin Lakes Police Department agree to submit the required uniform crime reports in a timely manner.
- B. KDOG will provide to the State of Wisconsin Office of Justice Assistance, whenever applicable, within thirty (30) days from the date of conviction, the certified records of aliens who have been convicted of violating the criminal laws of the state.

IX. EVIDENCE

Evidence collected by KDOG will be labeled as such, and maintained by Kenosha City/County Joint Services in its evidence facilities located 1000 – 55th Street, Kenosha , WI 53140.

X. PRESS RELEASES/CONFERENCES

Press releases and conferences will be the responsibility of the Kenosha County Sheriff's Office. Participating agencies shall not publish information, including on social media, related to KDOG investigations without the permission of the KDOG Commander, Captain of Operations, or Public Information Officer.

XI. USE OF STATE AND FINANCIAL FUNDS

The participants agree not to use anti-drug abuse funds for the purchase of radio, newspaper, or other public media advertising or announcements.

XII. COOPERATION

KDOG will cooperate with all non-member law enforcement agencies with respect to the exchange of information and status reports. When conducting investigations outside Kenosha County, KDOG shall cooperate with the appropriate law enforcement agency for that jurisdiction.

XIII. CONFIDENTIAL FUNDS

KDOG agrees to comply with the United States Department of Justice - Asset Forfeiture and Money Laundering Section (AFMLS) guidelines under the Department of Justice - Equitable Sharing Program in the use and distribution of confidential funds.

XIV. SEIZED PROPERTY

All property, other than controlled substances, which is seized and to which title is procured under Federal or State law, shall, where authorized, become the property of KDOG, and the Sheriff will determine its disposition.

XV. EQUIPMENT

All equipment, which is purchased with State of Wisconsin Office of Justice Assistance (OJA) and/or the Wisconsin High Intensity Drug Trafficking Areas (HIDTA) Grant Funds, will remain property of KDOG. Such equipment shall be made available to all participating agencies in KDOG provided it does not interfere with unit operations. Any costs associated with the loan of such equipment such as repair or replacement shall be the responsibility of the agency loaned the equipment.

XVI. FIDUCIARY RESPONSIBILITY

The Sheriff's Office serves as the fiduciary, i.e. manager of the funds, to receive and distribute funds.

There are three funds managed for the KDOG Unit operations: Federal Equitable Sharing Fund, the Non-Forfeiture / Cannabis Eradication and Suppression Effort (CEASE) fund, and the Wisconsin State Forfeiture Fund.

The Sheriff's Office maintains an independent accounting of each of these funds. (i.e. receipting and distribution of funds). The Sheriff's Office maintains the financial records of the three funds as follows:

- The Federal Equitable Sharing Fund financial transactions are managed in a separate Fund established on the Kenosha County jurisdictional accounting system.
- The Non-Forfeiture / CEASE fund and the WI State Forfeiture Fund are located in separate bank accounts through Blackhawk Credit Union.
- Each of these accounts may consist of a Savings Account, Checking Account and/or a Money Market Account.

The KDOG Unit has an Equitable Sharing Agreement with the federal Asset Forfeiture Money Laundering Section (AFMLS). The Office of Sheriff is the Governing Body Head for the KDOG Unit Equitable Sharing Agreement. The Agency Head is the Sheriff's Office Sergeant assigned as the Commander of the KDOG Unit. Federal Equitable Sharing funds must be used in accordance with the 2024 Guide to Equitable Sharing for State and Local Law Enforcement Agencies. The Sheriff, or his designee, is responsible for completing the Annual Equitable Sharing Agreement and Certification document that details the funds received and spent.

Signatory for the Non-Forfeiture / CEASE Fund bank account at Blackhawk Credit Union are the Sheriff of Kenosha, Chief Deputy, Captain of Field Operations, Lieutenant of Investigations, and the KDOG Unit Commander.

Signatory for the WI Forfeiture Fund bank account are the Sheriff, Chief Deputy, Captain of Field Operations, Lieutenant of Investigations, and the KDOG Unit Commander.

The Kenosha Sheriff's Office Administrative Associate assigned to the KDOG Unit, the Sheriff's Office Administrative Accounting Associate and the Sheriff's Office Fiscal Services Manager handle the day-to-day accounting transactions of the three funds.

XVII. TERMINATION OF MEMBERSHIP

Upon ninety (90) day advance written notice the Village of Twin Lakes Police Department may withdraw from KDOG.

XVIII. DISSOLUTION

Should KDOG dissolve, the Sheriff's Office shall withdraw their initial investment (funds) in the unit and the Village of Twin Lakes Police Department shall then withdraw their workers and equipment in proportion to the size of their contributions.

Equipment shall at the time of purchase be designated to either the Sheriff's Office or Police Departments with a current property list being maintained by the KDOG Supervisor.

The Village of Twin Lakes Detective shall return to their home agency. The Kenosha Sheriff shall rescind the Village of Twin Lakes Police Department's Officer's countywide arrest powers.

XVIII. MODIFICATION

This Operating Plan may be modified, from time to time, with the consent of the Sheriff and Village of Twin Lakes Chief of Police.

BY THE SHERIFF OF KENOSHA COUNTY, THIS _____ DAY OF _____, 2025

Sheriff David W. Zoerner

BY THE VILLAGE TWIN LAKES POLICE CHIEF, THIS _____ DAY OF _____, 2025

Chief Katie Hall

AQUANUTS AGREEMENT AND COMPLIANCE STATEMENT
2025-2029

MUST OBEY ALL STATE LAWS

1. Adult supervision shall be provided at all practices and performances. The name of an individual who will be available all year to act as liaison with the Village Board and Park Commission must be provided if it is not the signatory to this document.
2. Use of the Scout House will be allowed for storage and during practices and shows. However, the Scout House must be left in a usable condition after every use by the Aquanuts as it is used by others. All equipment and materials shall be stored in the available cabinets and storage facilities when not in use.
3. Reparation fee will be charged for any damage to the Scout House or grounds. No changes to the grounds or Scout House may take place without prior Park Commission approval. The Aquanuts are responsible for cleaning all five bathrooms at the Scout House after each performance. Trash accumulated during Aquanut practices and performances shall be disposed of in the totes available on site. The Scout House and grounds must be kept clean; there will be pre and post season inspections by Village personnel. There may also be periodic inspections during the season to verify the property is kept clean.
4. No vehicle access is allowed into the show site besides for loading/unloading purposes only. Vehicles are to remain in the parking lot at all times.
5. No sales of food or drink are allowed in Lance Park with the exception of the Concession Stand.
6. Ski jumps must meet State Code as far as lighting, color, reflective material, and distance from shore. *Please refer to WI. S.S. 30.13(1m)*. Jump(s) must be installed prior to the time the launch pier is installed and removed after it is removed.
7. Subject to review by the Park Commission, equipment and the main jump may be stored at Lance Park or its vicinity before or after the show season. No trailers or trailed equipment will be permitted to be stored in the parking lot at any time. No trailers or trailed equipment can be stored on the grass at any time. Additional liability insurance listing the Village as additionally insured must be provided in the amount of \$1 million for the stored ramp.
8. All insurance, show and practice schedules, as well as show and practice maps must be filed with the Village of Twin Lakes on or before May 1st of each year. Insurance Limits: \$2 million liability additional insured Village of Twin Lakes.

9. Final determination of the practice and performance areas shall be made between the Aquanuts, the Police Department and the Village Administrator.
10. There shall be **NO POWER LOADING** of boats per Village Ordinance 8.36.050(F). Aquanuts must follow all State Statutes and Village Ordinances. Especially that of *WI. S.S. 30.69(3)* which requires all boats and skiers to **REMAIN AT LEAST 100 FEET DISTANCE FROM A SWIM AREA**, and *Section 8.36.050 (E) of the Village Code* which **PROHIBITS WATER SKIING BETWEEN SUNSET OR 8:30P.M., WHICHEVER OCCURS EARLIEST AND 9:00A.M.** Under **NO CIRCUMSTANCES**, may Swim Area Buoys be moved to accommodate the course area. Further, Water Patrol will enforce the perimeter of the course area to allow safe access across the lake. Special waiver of the prohibition of water skiing as outlined in Section 8.36.050 (E) is given to allow one night performance provided details of this performance are approved by the Chief of Police or his designee.
11. The Aquanuts Show Permit does not authorize the pulling of more than 2 skiers, allow more that 2 tow ropes, allow ropes in excess of 75 feet, or allow persons to ski without floatation devices outside of the area described in the permit.
12. There is to be no parking of vehicles in the driveways or at the boat launch, except for the active loading or unloading of vehicles or trailers. There is to be no parking of vehicles on the grass at any time.
13. Excessive citizen complaints will void this permit.
14. Traffic control to be provided by Aquanuts and will be coordinated with the Twin Lakes Police Department.
15. Because it is located in a Village park, the Aquanuts electronic sign shall not be used to run advertisements. During Aquanuts shows, and for one hour immediately before and immediately after each show, the sign can be used to indicate Aquanuts' thanks to its sponsors, which may include general business information and/or the businesses' logos.
16. On occasion and upon request, the Village may post official public information on the Aquanuts electronic sign.
17. The Aquanuts must pay for electricity to their electronic sign. The Village will invoice for this payment monthly.

All of the above requirements must be met. Failure to satisfy or comply with the above requirements can result in permit suspension as well as loss of Lance Park use privileges.

Dated this ___ day of _____, 2025.

Howard K. Skinner
Village President

Bob Koehler, President
Aquanuts Water Shows Inc.

Sabrina Waswo
Village Clerk

Board Member
Aquanuts Water Shows Inc.